The Village of
Golf Manor OHIO
6450 Wiehe Road • Golf Manor, OH 45237 • 513-531-7491 • 513-531-4404 FAX • www.golfmanoroh.gov

Memorandum

To: Village Council

From: Nathan E. Cahall, Village Administrator

Re: Legislation Adopting Cyber Security Policy Pursuant to ORC 9.64

SUMMARY

State law requires local governmental entities to adopt a cyber security policy. ORD Section 9.64 (C) requires adoption of a program "that safeguards the political subdivision's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity. The program shall be consistent with generally accepted best practices for cybersecurity, such as the national institute of standards and technology cybersecurity framework, and the center for internet security cybersecurity best practices, and may include, but are not limited to, the following:

(1) Identify and address the critical functions and cybersecurity risks of the political subdivision.

(2) Identify the potential impacts of a cybersecurity breach.

(3) Specify mechanisms to detect potential threats and cybersecurity events.

(4) Specify procedures for the political subdivision to establish communication channels, analyze incidents, and take actions to contain cybersecurity incidents.

(5) Establish procedures for the repair of infrastructure impacted by a cybersecurity incident, and the maintenance of security after the incident.

(6) Establish cybersecurity training requirements for all employees of the political subdivision; the frequency, duration, and detail of which shall correspond to the duties of each employee. Annual cybersecurity training provided by the state, and training provided for local governments by the Ohio persistent cyber initiative program of the Ohio cyber range institute, satisfy the requirements of this division."

Great Village

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The attached legislation establishes a compliant policy for Council's adoption. Adoption of said policy is a requirement for audit compliance purposes.

FISCAL ANALYSIS

There is no fiscal impact related to this measure.

RECOMMENDATION

Staff recommends approval by Village Council of the legislation.