Executive Committee Minutes

Monday, July 7, 2025 – 6:30 PM

Council Chambers

Item	Action	Topic	Report
Call to Order & Roll Call		**Members**: David Fischer (Council Member) Dr. Minna Fischer (Council Member) Brittney Kreimer (Council Member) Melody N. Mayle (Council Member)	The Executive Committee of Council convened a regular, in-person meeting on Monday, July 7, 2025, at 6:30 PM with Committee Chair Kreimer presiding. Roll call of Committee Members: David Fischer (Council Member): Present Dr. Minna Fischer (Council Member): Present Danny Kneipp (Community Member): Absent Brittney Kreimer (Council Member): Present Melody N. Mayle (Council Member): Present
Set the Agenda & Adopt	Review & Motion		Motion to Adopt by Mx. Mayle Second by Dr. Fischer All voted in favor.
Persons Registered to Address the Committee			
Minutes to be Approved	Review & Motion	Committee minutes for June 9, 2025.	Motion to Approve by Mx. Mayle. Second by Dr. Fischer. All voted in favor.
New Business			
Old Business	Discussion	Annual Code Enforcement report Parks Master Plan	Jim Puthoff submitted a report. Review revised proposal received and engineering proposal for Park Master Plan - Decide and make recommendation to Council.

| | | | | Ms. Kreimer opined the two proposals are not apples to apples. Mr. Fischer expressed preference for JMA's plan, since it is cheaper. Ms. Mayle showed support for the cheaper option.

Motion to accept JMA/TEC proposal for the Park Plan by Mx. Mayle, but to prioritize park survey. The Park Design DRAFT document should be considered a secondary document only.
Second by Mr. Fischer.
Roll call of Committee Members:

David Fischer (Council Member): Yes
Dr. Minna Fischer (Council Member): Abstain
Danny Kneipp (Community Member): Absent
Brittney Kreimer (Council Member): No
Melody N. Mayle (Council Member): Yes |

| | | | Village Administrator Annual Review | Discuss review raise recommendation to Council.
Motion by Mx. Mayle not to raise the Administrator's salary and refer to Council.
Second by Ms. Kreimer.

Roll call of Committee Members:

David Fischer (Council Member): Yes
Dr. Minna Fischer (Council Member): Yes
Danny Kneipp (Community Member): Absent
Brittney Kreimer (Council Member): Yes
Melody N. Mayle (Council Member): Yes

Motion to request JMA/TEC to join the next meeting by Mr. Fischer.
Second by Mx. Mayle.
All voted in favor. |

| | | | Committee Priorities updates (if needed)

- Brittney - pay equity audit

- Mel - Website, AV upgrades | **Pay Equity**
Status: in-progress
Support needed: Will need Fiscal Officers support eventually

Website, AV Upgrades
Status: In review |

			Support needed:
		• David - Management audit	**Management Audit** Status: Meetings in progress, David to share report back
		• Dr. Minna - Create Onboarding / Collaborative Tool for Council	**Onboarding / Collaborative Tool** Status: Survey Sent, 4 responses received. Support needed:
Pending Business		Background check policy	Review policy referred from Council and set subcommittee to review policy and bring recommendations back. - Not updated yet
Announcements			The next Executive Committee meeting is scheduled for Monday, Aug 25, 2025 at 6:30 PM.
Adjourn			Motion to adjourn at 7:18 PM by Ms. Kreimer. Second by Mx. Mayle. All voted in favor.

Approvals:

_____ Date: _____

Submitted by Eric Pridonoff, Fiscal Officer

_____ Date: _____

Approved and accepted by Executive Committee, Brittney Kreimer, Chair

_____ Date: _____

Received by Renee Elliott, Clerk