

August 6, 2025

Mr. Eric Pridonoff
Interim Village Administrator
Village of Golf Manor
6450 Wiehe Road
Golf Manor, Oh 45237

RE: Proposal - Volunteer Park Plan

Mr. Pridonoff,

Based upon our discussions and review of your RFP, TEC Engineering, Inc. is pleased to provide the following scope and proposal for the Volunteer Park Plan.

Scope of Work:

TEC will utilize the Draft Park Design provided by the Village to develop 3 scaled, conceptual plans to be used for future park design and funding considerations. Each plan will be developed with intent to move into a design phase.

Fixed items in each concept plan will include the walking path (recently bid), Amphitheater improvements, space for the existing soccer field. All existing facilities will remain but could be upgraded.

Additional items to be considered in the plans:

- Dugouts and scoreboard for the baseball field
- Pickleball courts (4 courts, fencing)
- Basketball courts (half courts, not fully enclosed)
- Shelter houses with shade trees (4 picnic tables each, grill, fireplace and chimney)
- Splash pad (5-7 springs, water cannons)
- Concession stand upgrades
- Playground upgrades

Deliverables will include 3 conceptual plans and a summary memo/report detailing each included component, cost estimates for each concept, corresponding pros, cons/constraints, and potential infrastructure for future consideration in the park (lighting, CCTV, drainage, etc).

Fee:

Our fee for the scope listed above will be **twenty one thousand dollars (\$21,000)**, billed on a lump sum basis.

Please contact our office if you have any questions.

Sincerely,



Dylan Osborn, PE, PTOE