



*Proposed Community Engagement Committee Meeting Agenda\**  
*Monday, 25 August 2025 – 6:00 PM • Council Chambers*

Date Issued: 21 August 2025

Item	Presented by:	Report
<b>Roll Call for Quorum</b>		<p>The Village of Golf Manor Community Engagement Committee convened a regular, in-person meeting on Monday, 25 August 2025 at 6:00pm with Chair Melody N. Mayle presiding.</p> <p><b>Roll call of Committee Members</b> Mx. Mayle, Chair: Ms. Chesser: Dr. Fischer: Ms. Thomas: Mr. Thompson:</p>
<b>Set and Adopt Agenda</b>		<p><b>Motion to set and adopt agenda</b> First: Second: Without objection, all unanimous.</p>
<b>Persons Registered to Address the Committee</b>	None.	
<b>Minutes to be Approved</b>		<p><b>Motion to approve minutes from previous meeting on Monday, 09 June 2025</b> First: Second: Without objection, all unanimous.</p>
<b>Reports</b>		
<b>Chair Report</b>	Mx. Mayle	<p>The Village business summer sessions schedule ends today.</p> <p>Village Administrator Ron Hirth has taken leave, indefinitely, for medical reasons. Fiscal Officer Eric Pridonoff is now acting Administrator.</p> <p>The walking path at Volunteer Park has been completed.</p>

		<p>The Yard-of-the-Month program by the Recreation Commission is ongoing. The winner for August is located at 6465 Hammel Ave. To nominate a yard, please complete the submission form <a href="#">here</a>.</p> <p>See “Little Free Pantries” presented by Ms. Chesser.</p> <p>See “Fall Concert” presented by Ms. Thomas.</p> <p>See “Redesign and/or Redevelop Village website” presented by Dr. Fischer.</p>
<b>WeTHRIVE! Report</b>	Ms. Chesser	The Chronic Disease Self-Management classes ended August 14. Eight (8) individuals completed the series of classes. Therefore, the Recreation Commission will receive \$400, or \$50 per person.
<b>Discussion</b>		
<b>Old Business</b>	<p>Ms. Chesser</p> <p>Ms. Thomas</p> <p>Dr. Fischer</p>	<p><b><u>Little Free Pantries.</u></b> As previously reported, Council approved the legislation for our Little Free Pantries during the May full Council meeting. In late July, shortly after the last Community Engagement Committee meeting, Hamilton Co. approved our updated proposal with revised budget and schedule, and has since sent us \$900 of the \$1,000 awarded. With that funding, supplies for two pantry boxes have been ordered and shipped and will be received soon, if not already. Resident Dani Lape has volunteered to construct both pantry boxes.</p> <p>The location for the first Little Free Pantry will be at the Pleasant Ridge gateway on Losatville Ave. near Tiffany’s Beauty Studio. The location for the second Pantry will be near Volunteer Park on Wiehe Rd.</p> <p><b><u>Labor Day Cookout Fall Concert.</u></b> The Labor Day Cookout, originally scheduled for Monday, September 1, is cancelled. Instead, the fall concert featuring the 2nd Wind Band will return. The event, currently branded as a health and wellness celebration, is scheduled for Sunday, September 7 between 2pm and 8pm, with the concert starting at 6pm.</p> <p><b><u>Redesign and/or redevelop Village website.</u></b> Chair Melody and Dr. Minna have formed a mini-committee with multiple residents who completed the communications survey. The mini-committee has met twice; the first meeting was on Wednesday, July 30 and the second on Monday, August 11.</p> <p>The objective of the mini-committee is to write and distribute a Request for Proposals (RFP), with an emphasis on website redevelopment, by November 2025.</p> <p>During the first meeting, Melody presented the contract for the Village mobile app and Dr. Minna presented the results of the communications survey. During the second meeting, we reviewed the</p>

		<p>websites of other communities and created a list of questions to ask the Village IT consultant. We have since received answers to these questions and a wealth of additional knowledge from the IT consultant. We are currently reviewing this information and independently writing RFP drafts. During our next mini-committee meeting, we will compile these drafts into one document.</p> <p>Currently, the mini-committee recommends:</p> <ul style="list-style-type: none"> <li>• Prioritizing redeveloping the website. The website should focus on news and announcements, along with an updated calendar of Council meetings and community events. It should include a link that directs viewers to our YouTube channel to watch Council and committee meetings. It should also include a page for new neighbors with information regarding Regional Income Tax Agency (RITA) and energy aggregation.</li> <li>• Discontinuing support of the mobile app and exploring push notification services that are cheaper than the cost of app maintenance.</li> <li>• Collecting more email addresses by placing a QR code on the next postcard mailer.</li> <li>• Not prioritizing upgrading the audio/visual equipment at this time.</li> </ul> <p>The next mini-committee meeting is scheduled for Tuesday, September 2 at 6pm.</p>
<b>Announcements</b>		The next Community Engagement Committee meeting is scheduled for Monday, 08 September 2025 at 6:00pm.
<b>Adjourn</b>		<p><b>Motion to adjourn meeting</b></p> <p>First:</p> <p>Second:</p> <p>Without objection, all unanimous.</p>

\* This proposed agenda is prepared to be presented to and adopted by members, with any additions or changes, as the final agenda at the beginning of the meeting. It is a working document until adopted and becomes the basis of minutes recorded at the meeting. There may be notes or placeholders present in this document to facilitate organization of the meeting.