

## **Executive Committee Minutes**

Monday, January 22, 2024 – 6 PM Council Chambers

Item	Presented By:	Action	Topic	Report
Call to Order & Roll Call				The Executive Committee of Council convened its regular meeting on Monday, January 22, 2024 at 6 PM with committee chair, Brittney Kreimer, presiding.
				Roll call of Committee Members:
				Brittney Kreimer (Council Member): Present David Fischer (Council Member): Present Melody N. Mayle (Council Member): Present Minna Fischer (resident): Absent Zach Michelson (resident): Present  Also in attendance: Ron Hirth, Village Administrator Eric Pridonoff, Fiscal Officer Chris Campbell, Police Chief
Set the Agenda & Adopt		Review & Motion		Motion to adopt as amended by Ms. Mayle. Second Mr. Fischer. All voted in favor.  Items to add: Committee description Elect/appoint minute-taker Committee priorities Old Business

Persons Registered to Address the Committee	None		None	
Adopt Robert's Rules of Order				Motion to adopt Robert's Rules of Order by Ms. Mayle. Second by Mr. Michelson. All voted in favor.
Minutes to be Approved	Mr. Pridonoff	Review & Motion	For approval, Committee minutes for 10/9/2023.	Motion to approve by Mr. Fischer. Second by Ms. Mayle. All voted in favor.
New Profes			Discu	
New Business			Elbrook/Wiehe intersection improvements	Engineer is working on reconstruction and improvement of the intersection from the <b>Losantiville Road Study</b> . The draft was received by the Administration. Executive will meet Feb 5 and give input on the project based on a presentation by the engineer. This should take about 15-20 minutes.
				Mr. Michelson asked for a copy of the year 2024 schedule of meetings.
			<ul> <li>Police department records management system (RMS) review</li> </ul>	For ease of use, state and federal funding, the PD is exploring a Record Management System (RMS), which is widely used throughout Hamilton County. The current RMS does not transmit information directly to State and Federal Agencies, is cumbersome, and outdated.
				Mr. Michelson asked for the cost of licenses, overlap of both databases (during migration and training). Mr. Pridonoff asked for a list of questions Mr. Michelson can contribute to the conversation for the next meeting.
				Mr. Hirth asked for a demonstration of the Sundance software.
				Ms. Kreimer asked what will happen to the old data. Chief Campbell explained some old data will be inputted into Sundance.
				Ms. Mayle asked about the annual fee, whether it includes updates.
				Chief Campbell indicated this is included in the annual fee.

		Ms. Kreimer asked whether this item was included in the budget. Chief Campbell indicated it was not.
		Mr. Densmore asked whether this will involve additional cost from the Village's IT vendor. Mr. Hirth indicated no additional hardware will be needed.
	Landlord/tenant licensing	Mr. Hirth discussed an expansion of rental property registration. Mr. Hirth also discussed the vacant building ordinance. Mr. Hirth discussed the potential condemnation of vacant buildings in the Village.
		Ms. Mayle would like to hear if there is a problem coming from Renters before making a change regarding landlord/tenant issues. Ms. Kreimer concurred.
		Ms. Kreimer asked what action item is being requested. Mr. Hirth indicated there is a necessity to explore the issues based on the number of violations taking place.
		Ms. Kreimer indicated Community Engagement can get involved in tenant-rights education. Ms. Kreimer explained many tenants do not have leases, which consequently results in having fewer rights.
		Mr. Hirth explained that landlords function as business owners. The Village has the ability to regulate business in the Village. Perhaps the Village could require business owners to have a contract with their tenants.
		Ms. Bruewer expressed landlord/tenant issues will be discussed in Community Engagement.
		Mr. Fischer asked whether Section 8 housing authority is already inspecting properties. He added, perhaps the Village should require Section 8 to report which properties are under their jurisdiction in the Village.
		Ms. Mayle wants to see this protect the renters. Mr. Fischer agreed and emphasized the Village has to consider how cracking down on landlords may affect renters.
		Mr. Michelson asked for next steps. Ms. Kreimer encouraged this to be included in a community-wide Town Hall Meeting and Community Engagement.
	Committee description	Ms. Kreimer asked for Mr. Densmore's description to be included in the minutes.  Description:

		<ul><li>Elect/appoint minute-taker</li><li>Committee priorities</li><li>Old Business</li></ul>	Mr. Hirth explained, according to the Charter, Council must pass new rules to appoint a new minute-taker.
Old Business			
Pending Items		•	
Announcements			• The next Executive Committee meeting is scheduled for Monday, February 5, 2024 at 6 PM.
Adjourn			Motion to adjourn at 6:54 PM by Mr. Michelson. Second by Mr. Fischer. All voted in favor.

Approvals:		
	Date:	
Submitted by Eric Pridonoff, Fiscal Officer		
	Date:	
Brittney Kreimer, Chair		
	Date:	
Carolynne Johnson, Asst. Clerk		