

## Council Meeting Minutes

*Tuesday, February 20, 2024 – 6 PM*

*Council Chambers*

Item	Topic	Report
<b>Pledge of Allegiance &amp; Roll Call for Quorum</b>		<p>The Village Council convened a regular, in-person meeting on Tuesday, February 20, 2024, at 6 PM with Mayor Stefan Densmore presiding.</p> <p><b>Roll call of Council Members:</b>            Ms. Bruewer: Present            Ms. Chaney: Absent, arrived 6:14pm            Mr. Fischer: Present            Ms. Kreimer: Present            Ms. Mayle: Present            Ms. Snyder: Present</p> <p>Motion to excuse Ms. Chaney by Ms. Bruewer.            Second by Ms. Snyder.            All voted in favor.</p>
<b>Set the Agenda &amp; Adopt</b>		<p>Motion to adopt by Ms. Mayle.            Second by Ms. Kreimer.            All voted in favor.</p>
<b>Persons Registered to Address Council</b>	<p>Discussion/Introduction: Building a Park Master Plan from the <a href="#">“Future of Parks” Document</a>.</p>	<p>Representatives from planning and engineering firm <a href="#">CT Consultants</a></p> <p>Hamilton County grant was received and must be spent by the end of July. Joey Hood with CT Consultants will help the Village make next steps.</p> <p>CT Consultants works with municipalities to develop narratives and fund sourcing within the larger master plan.</p> <p>Ms. Kreimer asked about the total cost of CT Consultants working with the Village. Joey Hood answered it depends on the scope and scale of the plan, particularly on how much community engagement is expected, and how many alternatives Council would like to see, typically in the \$30,000 range.</p>

		<p>Ms. Mayle expressed interest to build alternatives based on park survey input, then community input for an option. Joey Hood acknowledged the park survey is enough to build alternatives.</p> <p>Ms. Mayle noted community interest in green space for field sports.</p> <p>Mr. Hirth asked the Solicitor how the Village can contract with CT Consultants (or other vendor), and what the process needs to look like.</p> <p>Mr. Butler explained the consultant would propose the plan to Council; no bid required, then Council would adopt a resolution to accept.</p> <p>Ms. Kreimer asked if the Village has a typical RFP process. Mr. Butler responded, the Administration often consults with the Solicitor for RFPs, then Council approves. Proposals are then posted, reviewed by Administration, then submitted to Council for a vote.</p> <p>Ms. Bruewer expressed concern about the timeframe. CT Consultants explained an existing master services contract with City of Cheviot, and can provide similar services to Golf Manor, and July is a realistic goal.</p> <p>Mr. Hirth asked Council to direct the Administration to produce an RFP for park consultant services.  Motion by Ms. Mayle.  Second by Ms. Bruewer.  All voted in favor.</p>
<b>Minutes to be Approved</b>	Minutes from Previous Council Meeting for Approval: <ul style="list-style-type: none"> <li>• <a href="#">1/8/2024</a></li> <li>• <a href="#">1/17/2024</a></li> </ul>	<p>Motion to approve minutes from Jan 8, 2024, by Ms. Chaney.  Second by Ms. Kreimer.  All voted in favor.</p> <p>Motion to approve minutes from Jan 17, 2024, by Ms. Kreimer  Second by Ms. Bruewer.  All voted in favor.</p>
<b>Departments/Committees</b>		
<b>Rules of Council</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	<p>Ms. Bruewer brought up Direction of Work through the Mayor paragraph. Ms. Bruewer asked, if this language prohibit sending record inquiries to Village Employees. Mr. Hirth indicated record inquiries are allowed, as they are within the purview of Council Member duties.</p> <p>Ms. Snyder asked for a motion to adopt.  Motion to adopt Rules of Council as amended Ms. Kreimer.</p>

		Second by Ms. Mayle. All voted in favor.
<b>DPS Fire District Report</b> Denny Meador, Chief	<ul style="list-style-type: none"> <li>• <a href="#">DPS Fire District Report – January 2024</a></li> <li>• <a href="#">2023 Annual Report</a></li> </ul>	Chief Meador was unable to attend, but his report is available on the Village website.
<b>Village Administrator Report</b> Ron Hirth		<p>Round 3 SORTA funding for Ridge Acres Avenue signing took place today, Feb 20, 2024. The levy on sales tax in the county, four years ago, helps pay for this project. Ridge Acres qualifies because it directly connects to Langdon Farm Rd., which is a SORTA route. Speed humps are included. The project is expected to start by the end of July or beginning of August, assuming funding is approved.</p> <p>Ms. Bruewer asked for the submission inclusions for Ridge Acres.</p> <p>Mr. Hirth spoke with Commissioner Reese and Senator Ingram who both expressed interest in seeing all the progress happening in Golf Manor.</p> <p>Demolition on North Wiehe has started and continues.</p> <p>Round 4 SORTA is available for Mayflower. The project would qualify, and the Village Engineer is currently working on this mark-up.</p> <p>Hammel Ave. construction bid from Canterbury-Pieper to the Cincy Corp is on the agenda. Construction should start in April/May.</p> <p>Ms. Kreimer asked if the \$96,000 from SORTA is the entire cost. Mr. Hirth indicated this is only 50%. The other half will have to be provided by the Road Levy.</p> <p>Mr. Hirth with the Mayor have asked Council to work with the administration for grant applications, to streamline the process. The Clerk’s position is still available.</p> <p>Ms. Kreimer asked if the Solicitor has yet provided resources for an RFP for Solicitor services. Mr. Hirth indicated there is no update.</p> <p>Ms. Snyder asked for a shared drive for Council and Administration for grant purposes. Mr. Hirth answered this is a possibility, but is awaiting Mr. Palmer.</p> <p>Ms. Bruewer explained she had applied for an events grant for the Village.</p>
<b>Mayor’s Report</b> Ashley Snyder, Vice-Mayor		Ms. Bruewer asked if the Mayor’s blog could be shared on the Village website, honoring Black History Month. Ms. Mayle agreed.

		<p>Ms. Snyder asked if this was ok with the entire council. No members mentioned protest.</p> <p>Mayor Densmore met with Gabriel Fletcher with the Holloman Center for Social Justice, who is interested in collaboration with the Village, especially best practice with communication with the PD and residents. 3539 Reading Road, Suite 100, 45229.</p> <p>Urban Expungement Program will take place, Feb 29 @ 6pm and Mar 1 @ 1pm at the Center for Social Justice.</p> <p>Mayor Densmore thanks Former-Councilman Marx for his help in compiling the Proclamation honoring Jim Weidus.</p> <p>Some Council Members attended State of the County Address from Commissioner Reese. Information on home improvement and utility assistance is forthcoming. Ms. Kreimer encouraged checking the County Website and 513 Relief.</p>
<p><b>Fiscal Officer Report</b> Eric Pridonoff</p>		<p>2023 books are closed. Hinkle Report was submitted to AOS. Expect financial packets for December and January at the next finance meeting.</p>
<p><b>Police Dept. Report</b> Chris Campbell, Chief</p>	<ul style="list-style-type: none"> <li>• Mayor's Court Report – <a href="#">January 2024</a></li>   <li>• GMPD Activity Report – <a href="#">January 2024</a></li>   <li>• <a href="#">Letter from U.S. Marshal</a></li> </ul>	<p>Totals to: Village: \$2,334 State: \$563 Other: \$18</p> <p>Total: \$2,915</p> <p>Motion to accept by Ms. Chaney. Second by Ms. Mayle. All voted in favor.</p> <p>Chief Campbell presents the transcript from Hamilton County Dispatch for calls for service. For January, the PD responded to 309 calls for service.</p> <p>Ms. Kreimer asked why the officer-initiated reports do not have primary units. Chief Campbell responded information depends on redactions and Comm Center personnel, but he would ask for more information.</p> <p>This letter is as a result of the Village's participation in SoFAST. Captain Reed, Lt. Forrest, and Chief Campbell are assigned to this. Any time a dangerous person is removed from the community, it impacts the entire community. Chief Campbell would like to recognize Captain Reed and Lt. Forrest for their involvement in SoFAST.</p>

<p><b>Executive Committee Report</b> Brittney Kreimer, Chair</p>		<p>Two Exec committees have taken place since the last Council meeting.</p> <p>Landlord/tenant rights, purchase of Sundance Data Management software, Priority of Village issues, including construction for Elbrook and Wiehe intersections, and RFP for the Solicitor were discussed.</p> <p>Executive Committee requests data and studies to support these initiatives, Village SOPs, new Council Onboarding, and templates for Committees, still outstanding.</p> <p>Mr. Hirth indicated conversations outside of council may be helpful to direct the information.</p> <p>Ms. Kreimer expressed emails are still requested.</p> <p>Ms. Chaney explained the current initiative for Losantiville, Wiehe and Elbrook intersections are bringing the Village back to code.</p> <p>Ms. Bruewer asked for more information before voting on projects.</p>
<p><b>Community Engagement Committee Report</b> Charlotte Bruewer, Chair</p>		<p>Appointments to Recreation Commission are forthcoming, including Phyllis Thomas and Keevan Thompson. Town Halls will be Sunday, Feb 25, 3-5pm and Wednesday, Feb 28, 6-8pm. This is to serve as an aid to moving forward with the Strategic Plan.</p> <p>Ms. Mayle requested the website and marquis both publish those dates. Mr. Hirth answered this has already been implemented. Ms. Kreimer asked for an app-notification push.</p> <p>Friday, June 14, 2024, will include a Juneteenth Celebration. The Committee applied for \$5,000, to cover costs of hiring a band/DJ, allow the Committee to purchase point-of-sale equipment, and additional marketing. Planning committee will follow the Community Engagement Meeting in March, after CE concludes.</p> <p>Cincinnati Pride Parade is on June 22, and a place for Golf Manor has been sponsored.</p> <p>WeTHRIVE neighborhood navigators received 3 applicants from Golf Manor. Discussion of enjoining WeTHRIVE with CE or Rec was explored, similar to other municipalities. A new contact will be introduced. On March 12, WeTHRIVE will host a learning collaborative on Community and Family Engagement.</p> <p>Rental Properties and Tenant Rights were discussed, collaborating with Virginia Tallent and the Legal Aid Society.</p>

		Hamilton County Food Waste Diversion Coordinator, Tony Staubach offered to present on Food Access and Distribution. Ms. Bruewer will try to coordinate him with the next council meeting.
<b>Finance Committee Report</b> David Fischer, Chair		Jan 22, Finance discussed EOY closure, Village Fleet and replacement schedule.  Feb 5, renewal of the 7-mill levy was discussed, as well as the increase % to schools, and decrease to the Village.  PD asked for a budget to move offices to the Mezzanine. Mr. Puthoff brought the quote to Finance, and it will be discussed at the next meeting.
<b>Solicitor Report</b> Rob Butler	<b>ORD. 2024 – 1:</b> An Ordinance to Amend Appropriations for Current Expenses and Other Expenditures of the Village of Golf Manor for the Fiscal Year Ending December 31, 2024	<b>ORD. 2024 – 1: For Approval</b> Ms. Kreimer objects to voting on this until committee has finished their recommendation.  Chief Campbell asked for this because of current need to update the software.  Ms. Kreimer explained this was an unresolved matter.  Mr. Fischer explained the process.  Chief Campbell defends the request, but is not involved in the procedure that presented to Council.  Ms. Bruewer asked how the request became part of the legal memo.  Motion for first reading by Ms. Kreimer Second by Ms. Bruewer. All voted in favor.  Ms. Mayle expressed support for the software, but that it should go through Executive and Finance.  Motion to approve by Ms. Chaney. No second – motion dies.  Motion to table to both Executive and Finance by Mr. Fischer. Second by Ms. Bruewer. Ms. Chaney voted no, but majority passes.



<b>Old Business</b>		
<b>New Business</b>	<ul style="list-style-type: none"> <li data-bbox="443 196 737 224">• Strategic Plan Town Halls</li>   <li data-bbox="443 293 779 354">• Volunteer Background Check Policy</li>   <li data-bbox="443 521 831 581">• Social Media – solicitor update on relevant ordinances</li>               <li data-bbox="443 813 768 873">• Committee and Commission Appointments</li> </ul>	<p data-bbox="871 196 1969 256">Ms. Kreimer reiterated her request for the Town Halls to be posted on the Village website calendar and push notification to the app.</p> <p data-bbox="871 293 1969 483">Ms. Bruewer is currently working on the policy, and requests any feedback for the policy. The presented policy allows a background check through the GMPD. Any need for further clarification can be referred to the Hamilton County Sherriff for FBI and BCI checks at the cost of the individual. After screening is complete, the PD will report the results to the Administrator, and notes will be made for progress, since the record itself cannot be held by the Village. Ms. Bruewer requests input be sent to her by Friday, March 8.</p> <p data-bbox="871 521 1969 678">Ms. Snyder requested an update on ordinances relevant to social media. Mr. Butler requested direction on the request. Ms. Bruewer recalled, the request was to have guidelines surrounding a mode of communication with residents, especially establishing a new Facebook page. Ms. Bruewer asks for policy clarifying usage of the existing Golf Manor Facebook group. Mr. Hirth expressed similar questions about using the Village YouTube channel.</p> <p data-bbox="871 716 1969 776">Mr. Butler responded that he was unclear what legal challenges are relevant; he could help devise policy.</p> <p data-bbox="871 813 1969 971">Motion by Ms. Bruewer to appoint Sharon Chaney from Council to Planning Commission. Second by Ms. Kreimer. All voted in favor. Mr. Hirth mentioned both Mr. Blathers’ and Mr. Simiele’s appointments to planning commission are expired. The Human Rights Commission also has vacancy, which Mr. Michelson requested.</p> <p data-bbox="871 1008 1969 1101">Ms. Bruewer expressed the necessity for a process for all appointments, the need for open vacancies to be posted to the wider community, and the departing member is not responsible for finding their replacement.</p> <p data-bbox="871 1138 1969 1198">Ms. Snyder asks if the seats need to be filled for quorum. Mr. Hirth indicated 3 members remain, which would be a quorum.</p> <p data-bbox="871 1235 1969 1360">Ms. Kreimer asked for Council to investigate a complaint received Friday, Feb. 16, 2024. Mr. Butler indicated the Vice-Mayor should conduct the investigation and the Village would have to pay for costs incurred during the investigation. Ms. Snyder requested a meeting with Mr. Butler concerning the investigation.</p>
<b>Announcements</b>		Next Council Meetings are scheduled for:



		<p><b>Monday, March 4, 2024</b></p> <ul style="list-style-type: none"> <li>• Executive Committee – 6 PM</li> <li>• Finance Committee – 7 PM</li> </ul> <p><b>Thursday, March 7, 2024</b></p> <ul style="list-style-type: none"> <li>• Community Engagement – 6 PM</li> </ul> <p><b>Monday, March 18, 2024</b></p> <ul style="list-style-type: none"> <li>• Records Commission – 5:45 PM</li> <li>• Council – 6 PM</li> </ul> <p><b>Sun, Feb 25, 2024</b></p> <ul style="list-style-type: none"> <li>• Community Town Hall – 3 PM</li> </ul> <p><b>Wednesday, February 28, 2024</b></p> <ul style="list-style-type: none"> <li>• Community Town Hall – 6 PM</li> </ul>
<b>Adjourn</b>		<p>Motion to adjourn at 8:35 pm, by Ms. Mayle.  Second by Ms. Bruewer.  All voted in favor.</p>

Approvals:

\_\_\_\_\_ Date: \_\_\_\_\_  
Submitted by Eric Pridonoff, Fiscal Officer

\_\_\_\_\_ Date: \_\_\_\_\_  
Stefan Densmore, Mayor

\_\_\_\_\_ Date: \_\_\_\_\_  
Carolynne Johnson, Asst. Clerk