Council Meeting Minutes

Monday, June 26, 2023 – 7:30 PM • Council Chambers

Item	Presented By:	Action	Topic	Report
Pledge of Allegiance & Roll Call for Quorum	Mayor Stefan Densmore			The Village Council convened a regular, in-person meeting on Monday, June 26, 2023, at 7:30 PM with Mayor Stefan Densmore presiding. Roll call of Council Members: Ms. Chaney: Present Mr. Fischer: Absent Mr. Kneipp: Present Mr. Marx: Present Ms. Snyder: Present Mr. Van Harn: Present Motion to excuse Mr. Fischer by Mr. Marx. Second by Ms. Snyder. All voted in favor.
Set the Agenda & Adopt	Mayor Densmore	Review & Motion		Motion to approve the agenda by Mr. Marx. Second by Ms. Chaney. All voted in favor.
Persons Registered to Address Council	Resident/Visitor	3-minute time limit per speaker.		None
Minutes to be Approved	Mayor Densmore	Review & Motion	Minutes from Previous Council Meeting for Approval: 5/22/2023	Motion to approve the minutes from 5/22/2023 by Ms. Chaney. Second by Ms. Snyder. All voted in favor.

Department Reports				
Fire District	Chief Denny Meador	Report	DPS Fire District Report – May 2023	Run numbers remain consistent. DPS continues to service fire hydrants. DPS will maintain a presence at July 4 parade. Chief Meador graduated from the Ohio Fire Executive Program. The Mayor and members of Council congratulated him.
Mayor	Mayor Densmore	Report & Announcements	Proclamation 2023 – 6: Affirming Juneteenth/Freedom Day	**Thanks to:** Maxine Robinson for suggesting the Juneteenth Event last year. Rob Wilkinson for artwork and organizing the dance group. Antionette Moore for managing financials. Melody Mayle for organizing the event. Go Golf Manor and Roger Van Harn for coordinating beer concession. Danny Kneipp for sound technical help. Ruth Anne Wolf and Community Happens Here to display the banner. WeTHRIVE and vendors Joe Focus Okoto African traditional dancers Bryant Bussa for distribution of the newsletter Erika Gray for providing the playlist Jacquelyn Threadgill Motion to affirm by Ms. Snyder. Second by Mr. Van Harn. All voted in favor.
			Proclamation 2023 – 7: Affirming LGBTQ Pride Month	Thank you to Ms. Chaney for identifying and acknowledging thanks to participants representing Golf Manor in the Cincinnati Pride Parade. Charlotte Breuer Melody Mayle Sandy Foglesong Brittany Kreimer Motion to affirm by Mr. Marx. Second by Ms. Chaney. All voted in favor.

				Mayor's tree program. Applications continue to trickle in. More trees have been made available, and the application period has been extended, but should close in the next few weeks. Thanks to Joe Adams, Village Resident and business owner. His software is able to generate renderings of installation of trees in different locations with fantastic clarity.
			Human Rights Commission	Motion to re-appoint Ms. Dixie Beer for a second term as a member of the Human Rights Commission by Mr. Marx. Second by Ms. Chaney. All voted in favor. Mr. Hirth explained work on follow up with Dr. Bennyce Hamilton from Miami University for upcoming DEI trainngs.
Village Administrator	Ron Hirth	Report		**Rooad Summary:** • **Wiehe:** Road construction continues. Infrastructure improvement will commence at the Municipal Building, including the installation of a new storm drain. • **Elbrook:** The base surface has been milled and the first course of asphalt installed. Removal and replacement of curb, driveway aprons and sidewalk areas selected for replacement will begin shortly. • **Englewood/Canterbury:** The project is complete with exception of a few details. • **Losantiville:** Awaiting the Traffic Study results. The Village is investigating speed control in the Losantiville, Englewood and Bremont intersection area. • **Ridgeacres:** On the agenda to approve the application for round 3 SORTA funding. **Volunteer Park:** Installation of shade sail and amphitheater improvements are in process. **Liability Insurance review** will wrap up this month. Expect a July report for rate structure. **Healthcare open enrollment** has successfully completed. **Yoga in The Park** next up on Saturday, July 1, 15 & 29. **July 4th Parade and Picnic** – Tuesday, July 4th

				Village offices will be closed on Tuesday, July 4, 2023.
Fiscal Officer	Eric Pridonoff	Report	• Financial Packet Review May 2023	For the month of May FY23, the Village had a combined bank balance of $3,487,113.26. Of this amount $1,769,348.17, can be found in the Village's primary checking account, while the balance resides in several Village dedicated funds. The Village generated $130,157.09, in General Fund income tax receipts. This number was 52% higher than the previous year. This can be attributed to collections from the State of Ohio and RITA retainer refund for 2022, which was received in April 2022. For the year, the Village has collected $307,999.96, in GF income tax receipts. This is almost 9% higher than May FY22. The Village has received the first **bi-annual disbursement of real estate taxes** from the Hamilton County Auditor, in March. The second bi-annual disbursement is expected in August. The Village received the first homestead rollback in May this year, which was received in April 2022. The Village received $219,096.63 in General Fund Receipts. This number is $77,815.99 more than May FY22. This includes the homestead apportionment for 2023. The Village received $505.19 in additional funds from the DEA Program, totally $100,614.75. Historically, both May and June are slower months for this program, but the Village continues to be ahead of projected receipts of $200,000 for the year for that program. The Star Ohio Fund earned $6,696.04 for the month of May, totalling $19,950.35 for 2023. The **top five payees** for the month were Adleta, Payroll, G&R Partin Plumbing (backhoe), DPS, and Rumpke. Total Village General Fund Appropriations spend for the month was in the amount of $187,538.06. This figure is $40,520.87, less than May FY22. The Village had 26 outstanding payments that totaled $32,590.31, the bulk of which is payment to the Jefferson Health Plan. Village Administration will continue to monitor

				appropriation spend and make any adjustments deemed necessary. Motion to accept financial report by Mr. Marx. Second by Mr. Kneipp. All voted in favor.
			• Update on fraudulent banking account transactions	The Village experienced fraudulent payments to multiple financial institutions. The activity was identified by both Ms. Burgin and Mr. Pridonoff. 5/3 Bank has returned all monies. The Ohio Auditor of State was notified. They recommended both a police report and report to the FBI of the activity.
			• FY 2024 Tax Budget	The budget will be submitted in mid-July to Hamilton County. Income tax and property tax receipts are projected up, even though the Village has lost Peterman Bus Company and Ace Exterminators. The Village plans on funding the Recreation Fund with $12,000 for Village conducted 2024 events.
			RCOG Meeting Summary	Ms. Burgin attended the annual conference with RITA in Worthington, OH. She reported on the state of RITA and its constituents.
Police	Capt. Ryland Reed, Acting Chief	Report	Mayor's Court Report May 2023	Total to **Village:** $3750 **State:** $989 **Other:** $36 **Total:** $4775.00 Motion to accept by Ms. Chaney Second by Ms. Snyder. All voted in favor. Capt. Reed encourages residents to report suspicious activity they see. Please keep porch lights on, and he encourages the The PD is selling a cruiser and admin vehicle next month. Capt. Reed recommends the solicitor investigate the Maximum Consecutive Parking Ordinance.

				Juveniles cannot be outside between 11pm and 6am.
Solicitor Report	Mr. Butler		**RES.2023-15:** A Resolution Authorizing the Village Administrator to Prepare and Submit an Application to Participate in the Transit Infrastructure Fund Program(s) and to Execute Contracts as Required	**RES. 2023-15: For Approval** Motion to read by title only by Mr. Marx. Second by Mr. Van Harn. All voted in favor Motion to approve by Mr. Marx. Second by Ms. Chaney. Discussion: Ridge Acres rehabilitation of surface with asphalt and 50% funding from SORTA. Project would be conducted in 2025. Roll call vote: Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Ms. Snyder: Yes Mr. Van Harn: Yes
			RES.2023-16: A Resolution Adopting a Tax Budget for 2024	**RES. 2023-16: For Approval** Motion to read by title only by Mr. Marx. Second by Mr. Van Harn. All voted in favor Motion to approve by Ms. Chaney. Second by Mr. Marx. Discussion: Tax budget must be delivered to the county by July 15. Refer to the Public Hearing on 6/26/2023 for additional comments. Roll call vote: Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Ms. Snyder: Yes Mr. Van Harn: Yes

			RES.2023-17: A Resolution Providing for the Submission to the Electorate of a 2.0 Mill Renewal Property Tax Levy for Current Operating Expenses in the Municipality	**RES. 2023-17: For Approval** Motion to read by title only by Mr. Marx. Second by Mr. Van Harn. All voted in favor Motion to approve by Ms. Chaney. Second by Ms. Snyder Discussion: Property Tax Levy renewal of 2 mills. Will not increase current taxes. Roll call vote: Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Ms. Snyder: Yes Mr. Van Harn: Yes **RES. 2023-17: PASSES**
			RES.2023-18: A Resolution Reaffirming Calendar Year 2023 Health Care Savings Account Contributions for Eligible Employees and Continuing the Benefit Program Through Calendar Year 2024	**RES. 2023-18: For Approval** Motion to read by title only by Ms. Snyder. Second by Mr. Van Harn. All voted in favor Motion to approve by Ms. Chaney. Second by Mr. Marx. Discussion: Health Savings Account for eligible employees 2024. Roll call vote: Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Ms. Snyder: Yes Mr. Van Harn: Yes **RES. 2023-18: PASSES**

			RES.2023-19: A Resolution Authorizing the Village Administrator to Contract with Duke Energy for Professional Services to Upgrade Village Street Lights to LED Lighting	**RES. 2023-19: For Approval** Motion to read by title only by Mr. Marx. Second by Ms. Chaney. All voted in favor Motion to adopt by Mr. Marx. Second by Mr. Van Harn. Discussion: LED lights can be installed by Duke. This can be paid for up front or in payment plans up to 10 years. The 10-year payment plan would not significantly change current costs, but would result in approximately a 60% reduction of street lamp power cost (not including the riders). Roll call vote: Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Ms. Snyder: Yes Mr. Van Harn: Yes **RES. 2023-19: PASSES**
			RES. 2023-20: A Resolution Authorizing the Village Administrator to Contract with Duke Energy for Professional Services to Upgrade Village Street Lights to LED Lighting	**RES. 2023-20: For Approval** Motion to read by title only by Ms. Snyder Second by Mr. Marx. All voted in favor Motion to adopt by Mr. Marx. Second by Ms. Snyder. Discussion: Second Contract. Roll call vote: Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Ms. Snyder: Yes Mr. Van Harn: Yes **RES. 2023-20: PASSES**

			ORD. 2023-7: An Ordinance to Amend Appropriations for Current Expenses and other Expenditures of the Village of Golf Manor for the Fiscal Year Ending December 31, 2023, and suspend the rules for 3 readings passing as an emergency.	**ORD. 2023-7: For Approval** Motion to read by title only by Mr. Van Harn. Second by Mr. Marx. All voted in favor Motion to adopt by Mr. Marx. Second by Ms. Snyder. Discussion: None Roll call vote: Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Ms. Snyder: Yes Mr. Van Harn: Yes **ORD. 2023-7: PASSES**
Executive Committee	Roger Van Harn, Chair	Report		The Executive Committee met this evening. Mr. Puthoff, Public Works Manager, reported on activities of the Service Department. See the full report here.
Planning Commission	Lou Marx	Report		The next scheduled Planning Commission meeting is scheduled for Monday, August 7, 2023, at 6:30 PM pending any business.
Community Engagement Committee	Bryant Bussa	Report		Mr. Bussa: No meeting for the month. 1500 newsletters were distributed in 4 days to the Village. Positive feedback was received. A survey will be included in the next newsletter. Thurs, July 20 at 6pm will be a Parks Committee Meeting. Mr. Marx asked about implementation of the App. Mr. Hirth explained there will be an update on the app forthcoming with the next newsletter. The Community Engagement Committee will meet Tuesday, July 11, 2023 at 9:30 AM.

Education	Sharon Chaney			CPS ad-hoc committee decided that PRM will remain a community school, and Woodford will be added to the district choices. CPS bought Bramble School back. Oakley requested a school.
Communication				
Non-Profit				Mr. Densmore mentioned an increased interest for non-profits to speak about available services.
Finance Committee	Sharon Chaney, Acting Chair	Report		The Finance Committee met this evening. Most discussion was centered around the budget and finance packet. See the full report here.
Old Business		Discussion		
New Business		Discussion		Mr. Kneipp asked for volunteers for the July 4, picnic. Mr. Van Harn received a permit through Go Golf Manor for High Grain to be at the July 4 picnic.
Announcements				Next Council Meetings are scheduled: • **Monday, July 17, 2023** ○ Executive Committee @5:30 PM ○ Finance Committee@6:30 PM ○ Council @ 7:30 PM or immediately after conclusion of Finance Committee meeting • **Monday, August 14, 2023** ○ Executive Committee @5:30 PM ○ Finance Committee@6:30 PM ○ Council @ 7:30 PM or immediately after conclusion of Finance Committee meeting **July 4th Parade & Picnic** – Tuesday, July 4. Parade step-off at 11 AM. Picnic in Volunteer Park at 11:30 AM. Village offices are closed on Tuesday, July 4, 2023

Executive Session			For a matter of personnel and compensation of a public official. For a matter of a purchase contract.	Motion to move to executive session for discussion of the compensation of a public official as well as the purchase of land by Mr. Van Harn. Second by Mr. Marx. Roll call vote: Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Ms. Snyder: Yes Mr. Van Harn: Yes Motion to return to regular session by Mr. Marx Second by Ms. Chaney All voted in favor
Adjourn				Motion to adjourn at 10:04 PM by Mr. Marx. Second by Mr. Van Harn. All voted in favor.

Approvals:

_____ Date: _____

Submitted by Eric Pridonoff, Fiscal Officer

_____ Date: _____

Stefan Densmore, Mayor

_____ Date: _____

Paula Burgin, Asst. Clerk of Council