



Special Finance Committee Minutes

Monday, February 22, 2021 – 6:00 PM • Virtual by Zoom

Issued: 02/19/2021

Item	Presented By:	Action	Topic	Report
Call to Order & Roll Call	Mr. Boettcher		<p>Committee Members: Matt Boettcher, Chair Sharon Chaney Eric Pridonoff</p> <p>Advisors: Ron Hirth, Administrator Andy Lanser, Fiscal Officer Terry Donnellon, Solicitor Chris Campbell: Police Chief Anna Gedeon, Budget Analyst</p>	<p>The Finance Committee of Council convened a Special meeting on Monday, February 22, 2021 at 6:00 PM by video conference with Council Member Boettcher presiding. The Mayor had previously called this meeting as a special meeting to review and conduct business related to the financial operations of the Village.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village’s website and a similar Notice was sent to various media outlets.</p> <p>Roll call of committee members: Matt Boettcher - Present Sharon Chaney - Present Eric Pridonoff – Present</p> <p>All members are present.</p>
Set the Agenda & Adopt	Mr. Boettcher	Review & Motion		<p>Motion to adopt the agenda by Mr. Pridonoff Second by Ms. Chaney All voted in favor.</p>
Persons Registered to Address the Committee	None		None	None

Minutes to be Approved	Mr. Lanser	Review & Motion	January 25, 2021	Motion to approve the minutes by Ms. Chaney Second by Mr. Pridonoff All voted in favor.
Discussion				
New Business			<ul style="list-style-type: none"> • Financial Packet • Audit for 2019/2020 • Legislation: <ul style="list-style-type: none"> ○ Code Enforcement Official ○ Vera/Elbrook Road Project ○ Appropriations • Special Announcement 	<ul style="list-style-type: none"> • For the month of December FY20 the Village generated \$54,980.82 in income tax receipts. This figure is 19% more than what the Village generated over the same period last year. • For the year the Village generated \$820,867.45 in total General Fund income tax receipts. This figure is \$36,000 more than the total income tax receipts generated by the Village in all of FY19. • As for the total General Fund receipts for FY20, the Village generated approximately 6% more in receipts when compared to that from FY19. Again, this is primarily the result of increases in income tax and property tax receipts and increased revenue to the Village from the Ohio Bureau of Worker’s Compensation. • Total Village spend for FY20 was \$1.7 million, \$83,000 less than what was spent during FY19. • Total carryover balance to begin FY21 was \$985,052.26. • Village Administration is preparing for the scheduled FY19/20 audit. The audit will be performed by Perry and Associates at the direction of the Ohio Auditor of State. Village Administration has received a document request from Perry and Associates and will begin assemble the requested documents. The FY21/22 audit will be performed by the Auditor of State’s Office. • Interviews for the Village Code Enforcement Official position will be scheduled for this week. It is the intention of Administration for Council to approve the desired salary range for the position this evening. • Village Administration has received and reviewed proposals for the Vera/Elbrook Road Project. At the recommendation of the Village engineer, Adleta is to be awarded the contract for the project. It is the intention of Village Administration to approve the required legislation to authorize the partnership with Adleta. The project has an anticipated start date of 3/15. • Village Administration is requesting that Council approve supplemental appropriations. The Village intends to complete an administration project, the cost of which was not part of the approved appropriations to begin the year. The total cost of the project is \$20,000. • Ms. Anna Gedeon, Tax Commissioner, Budget Analyst and Village Clerk has announced her retirement on July 1, 2021.

Old Business				<ul style="list-style-type: none"> Village Administration will be meeting tomorrow to discuss an RFP for bank services. It is the Administration's intention to have an RFP for a new banking services relationship by 3/15/21.
Announcements				<ul style="list-style-type: none"> The next Finance Committee meeting is scheduled for Monday, March 22, 2021 at 6 PM. The Audit Committee will meet on Monday, March 22, 2021 at 5:45 PM.
Adjourn				<p>Motion to adjourn at 6:22 PM EST by Mr. Pridonoff Second by Ms. Chaney All voted in favor.</p>

_____ Date: _____
Submitted by Andy Lanser, Fiscal Officer

_____ Date: _____
Matt Boettcher, Vice Mayor & Committee Chair

_____ Date: _____
Anna Gedeon, Asst. Clerk