

Executive Committee Minutes

Monday, September 13, 2021 – 6 PM • Council Chambers

Item	Presented By:	Action	Topic	Report
Call to Order & Roll Call	Ashley Snyder		Members: Ashley Snyder, Chair Sharon Chaney Eric Pridonoff Steve Simiele – Resident Rob Wilkinson – Resident Advisors: Matt Boettcher, Liaison from Finance Ron Hirth, Administrator Andy Lanser, Fiscal Officer Terry Donnellon, Solicitor Chris Campbell, Police Chief	The Executive Committee of Council convened its regular meeting on Monday, September 13, 2021 at 6 PM with Council Member Snyder, the committee chair, presiding. Roll call of Committee Members: Ms. Chaney: Present Mr. Pridonoff: Present Mr. Simiele: Present Ms. Snyder: Present Mr. Wilkinson: Present All members are present.
Set the Agenda & Adopt	Ms. Snyder	Review & Motion		Motion to add a discussion about the future of the recreation commission to the agenda by Ms. Chaney Second by Mr. Simiele All members voted in favor. Motion to accept the agenda as amended by Mr. Simiele. Second by Ms. Chaney. All members voted in favor.
Persons Registered to Address the Committee	None		None	None
Minutes to be Approved	Mr. Lanser	Review & Motion	<ul style="list-style-type: none"> Minutes from Previous Meeting for Approval – 8/16/2021 	Motion to approve Committee Minutes from 8/16/21 by Ms. Chaney Second by Mr. Simiele All members voted in favor

			<ul style="list-style-type: none"> • Minutes from Previous Special Meeting for Approval – 8/25/2021 	<p>Motion to approve Committee Minutes from 8/25/21 by Mr. Simiele Second by Ms. Snyder All members voted in favor</p>
Discussion				
New Business			<ul style="list-style-type: none"> • Admin Building Little Library Suggestion • Bremont & Stover MSD Repairs • Follow up on Stover 2020 Road Project and Speed Humps Project • Public Works Update from Asst. Administrator 	<ul style="list-style-type: none"> • In a follow-up to the suggestion from resident Elaine Moscovitz at the previous Council meeting, the Committee discussed the feasibility of installing a little library in front of the Administration building. A point of concern among members of the Committee was whether the installation of the unit would achieve the goal as described by Ms. Moscovitz, to engage the residents with Village business. A second question discussed by the Committee is who would be assigned responsibility of maintaining the unit. • Also discussed was whether the location of in front of the Administration building was the most ideal location for placement. Locations suggested include Volunteer Park or some place on Wiehe. Mr. Van Harn stated that best-practices indicates that a park is not an ideal location due to the increased possibility of vandalism. • Mr. Hirth stated that his preference would be to follow the ordinance as adopted. The ordinance requires an evaluation of the program once there were 12 units installed. • MSD is currently working on a sewer project in the vicinity of Bremont and Stover. Village Administration has learned that there was a sewer collapse on Bremont that is required to be repaired. In order to complete this repair a section of road and sidewalk must be removed. MSD is required to repair the street and sidewalk to Village specifications once the sewer has been addressed. • As part of the Stover Road project, the newly completed infrastructure is currently being evaluated for warranty purposes. The Village Road Engineer will be in the Village to investigate both the road and sidewalk infrastructure to ensure the condition of the completed work remains in compliance with expectations. This same process will take place for the speed humps installed in Fall 2020. Administration will advise the Committee if any issues are identified that require repair. • There are several projects being completed in addition to the ones mentioned previously. First a street “cave-in” has been identified on Losantiville. The road engineer has evaluated and deemed was caused by a failure in a storm catch basin. The construction company on site for the Vera project has agreed to address this issue.

				<ul style="list-style-type: none"> • The playground equipment at Volunteer Park has been deemed in “unsafe” condition by a third party evaluator. As a result, the perimeter of the equipment has been barricaded, and residents of the Village are advised not to use it. • Work continues on the new stage in the hall. To date, framing, dry-wall, painting, trim, and carpet have been installed. There are a few other items set to be completed within the next several weeks. The project has an expected completion date of October 1st. • Village Administration has sought and received quotes to repair the storm box in front of the fire house. Matt Scott has agreed to complete the project. The project has an estimated cost of \$7,000, and is currently being scheduled to be completed.
Old Business	Mr. Hirth	Discussion	<ul style="list-style-type: none"> • Rumpke Contract • Playground equipment replacement/COVID Grant 	<ul style="list-style-type: none"> • Waste Collection Original RFP • Solid Waste Pricing Proposal • Discussed was the parameters of the new solid waste and recycling proposal from Rumpke. There will be a slight increase in pricing, however the Village has secured weekly recycling, seasonal yard waste cleanup to supplement Village operations, among several other program features. Rumpke will be sending out communication to each household to advise of programs changes/enhancements. <p>Motion to recommend contract proposal to Council by Mr. Pridonoff Second by Ms. Chaney All members voted in favor</p> <ul style="list-style-type: none"> ▪ Playground Set Structure Proposal • The Committee reviewed updated playground equipment images. The updated equipment includes several additional structures including climbing structures and shade structures. • With the additional structures comes increased cost. Total project costs are approximately \$100,000. Village Administration anticipates that half the project can be covered by a grant from Hamilton County, and the remaining balance to be covered by the ARP funding received by the Village. • To be determined is the color scheme of the new equipment. The Committee selected two schemes for Council to decide upon.

			<ul style="list-style-type: none"> • Fire Services Replacement • Vacant Building Ordinance Enforcement • Recreation Commission Discussion • Enforcement of Parking Restrictions on Vera During the Road Project 	<p>Motion to recommend to Council to decide between wisteria and jovial color combinations by Mr. Simiele Second by Ms. Chaney All members voted in favor</p> <p>Motion to recommend the project to Council by Mr. Pridonoff Second by Mr. Simiele All members voted in favor</p> <ul style="list-style-type: none"> • No update • Village Administration has given Mr. Puthoff all previous materials relating to vacant building effort from 2019 and 2020. Mr. Puthoff will follow up on each property and determine if properties still meet criteria for ordinance. In addition to these Mr. Puthoff will continue enforcement on additional properties with an emphasis on blighted buildings in the business district. • There is a need to update the 2009 language of the ordinances that outlines the Recreation Committee. Ms. Chaney recommends that the Committee review the existing language and identify any necessary updates to it before the Village re-starts the Commission. Ms. Chaney and Mr. Simiele will work on updates and draft a list of recommendations for Council to review. <p>Motion for Ms. Chaney and Mr. Simiele to review previous ordinances guiding the Recreation Commission by Ms. Chaney Second by Ms. Snyder All members voted in favor</p> <ul style="list-style-type: none"> • Ms. Chaney acknowledged the outstanding work of Adleta and the Police Department for their efforts in working with residents when parking challenges emerge on Vera to ensure the road project continues unhindered.
Pending Business			<ul style="list-style-type: none"> • Parking 	<ul style="list-style-type: none"> • No update

			<ul style="list-style-type: none"> • PODS, Dumpsters & Portable Restrooms • Landlord/Tenant Legislation • Property Maintenance/Building Code Enforcement Strategy 	
Announcements				<ul style="list-style-type: none"> • The next Executive Committee meeting is scheduled for Monday, October 11, 2021 at 6 PM.
Adjourn				<p>Motion to adjourn at 7:00 pm by Mr. Simiele Second by Mr. Pridonoff All members voted in favor</p>

Approvals:

_____ Date: _____
Submitted by Andy Lanser, Fiscal Officer

_____ Date: _____
Ashley Snyder, Committee Chair

_____ Date: _____
Paula Burgin, Asst. Clerk of Council