



## Special Executive Committee Minutes

### *Monday, May 10, 2021 – 6 PM • Virtual by Zoom*

Item	Presented By:	Action	Topic	Report
<b>Call to Order &amp; Roll Call</b>	Ashley Snyder		<b>Members:</b> Ashley Snyder, Chair Sharon Chaney Eric Pridonoff Steve Simiele – Resident Rob Wilkinson - Resident  <b>Advisors:</b> Matt Boettcher, Liaison from Finance Ron Hirth, Administrator Andy Lanser, Fiscal Officer Terry Donnellon, Solicitor Chris Campbell, Police Chief	<p>The Executive Committee of Council convened a Special meeting on Monday, May 10, 2021 at 6 PM by video conference with Council Member Snyder presiding. The Mayor previously called for this meeting as a special meeting to conduct business of the Village.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village’s website and a similar Notice was sent to various media outlets.</p> <p>Roll call of Committee Members:            Ms. Chaney: Present            Mr. Pridonoff: Present            Mr. Simiele: Present            Ms. Snyder: Present            Mr. Wilkinson: Present</p>
<b>Set the Agenda &amp; Adopt</b>	Ms. Snyder	Review & Motion		<p>Motion to accept the agenda by Mr. Simiele            Second by Mr. Pridonoff            All members voted in favor</p>
<b>Persons Registered to Address the Committee</b>	None		Ms. Paula Burgin	<p>Ms. Paula Burgin was introduced as the new Village Clerk. Ms. Burgin will shadow Ms. Gedeon until Ms. Gedeon’s retirement effective 7/1/21. Ms. Burgin stated that she was thrilled to be part of the Village team and can’t wait to dive in more into the work, learn more about the Village, and Village operations. Since starting Ms. Burgin has been working extensively in UAN and the Village’s fund accounting system.</p>

<b>Minutes to be Approved</b>	Mr. Lanser	Review & Motion	<a href="#">Committee minutes from April 12, 2021</a>	Motion to approve Committee Minutes from 4/12/21 by Mr. Pridonoff Second by Mr. Wilkinson All members voted in favor
<b>Discussion</b>				
<b>New Business</b>			<ul style="list-style-type: none"> <li>• Discussion: raised crosswalk on Vera Avenue</li> <li>• <a href="#">Playground equipment replacement</a></li> <li>• <a href="#">Gateway sign replacement</a></li> </ul>	<a href="#">Research Information : Mr. Pridonoff</a> <ul style="list-style-type: none"> <li>• Mr. Pridonoff has researched the feasibility of installing raised crosswalks in the area of Vera Avenue. The purpose of the raised sidewalks would be to calm traffic in the area, especially in the vicinity of the Cincinnati Hebrew Day School. The proposed locations of the raised sidewalks about be in the vicinity of Vera and Hammel, and at Vera and Elbrook.</li> <li>• The Village is pursuing replacing the playground equipment in Volunteer Park due to the recommendation made to Village Administration by the Village's insurance provider. As part of the replacement process the Village has requested quotes and suggestions from various contractors in the area. One contractor that was identified is located in Fairfax and the company specializes in creating experiential learning opportunities in playground settings. Their proposal creates two separate play locations based upon targeted age groups. The plan has an estimated cost of \$65,000.</li> <li>• Under the plan the existing swing sets would remain in the park.</li> <li>• Village Administration is requesting feedback on the plan from Council and the Executive Committee.</li> <li>• Because the majority of the project will be funded by Hamilton County grants, the project must be completed by the end of September FY21.</li> <li>• Village Administration is exploring replacing the Village signs located in the three gateways. The goal is to install signage that is more modern and durable. The existing signage utilized materials that were not weather resistant and as a result have begun to erode. Village Administration has been working with a vendor that has made two suggestions. The first contains an electronic messaging center similar to what is found in front of the Administration Building. The second sign is a more typical sign without electronic messaging. Both suggestions utilize a stone base.</li> <li>• Each electronic sign has an estimated cost of \$20,500. The non-electronic sign has a cost of \$7,500 each. The cost to add electric at each proposed location is unknown at this time.</li> <li>• A potential Village benefactor has been identified, and is interested in supporting the project financially. Village Administration will also pursue grants to fund the project.</li> </ul>

			<ul style="list-style-type: none"> <li>Property Maintenance/Building Code Enforcement Strategy</li> </ul>	<ul style="list-style-type: none"> <li>Village Property Maintenance team has been focusing on addressing chronic nuisance properties located in the Village. As part of this effort the Village has met with the Property Maintenance Department with the City of Cincinnati to explore best practices. Several suggestions were made and the Village Department will look to implement those suggestions over the coming months.</li> </ul>
<b>Old Business</b>	Mr. Hirth	Discussion	Vera Road Project	<a href="#">Communication Card</a> <ul style="list-style-type: none"> <li>Village Administration has sent a letter to the property owners of Vera and Losantiville that will be impacted by the upcoming road project on Vera. The letter provides details of the project.</li> <li>The first step of the project will be installing a new water main on Vera and Elbrook.</li> </ul>
<b>Executive Session</b>			<ul style="list-style-type: none"> <li>Executive Session for purposes of employee compensation</li> </ul>	<p>Motion to move to Executive Session by Mr. Pridonoff Second by Ms. Chaney</p> <p>Roll call of Committee Members:  Ms. Chaney: Yes  Mr. Pridonoff: Yes  Mr. Simiele: Yes  Ms. Snyder: Yes  Mr. Wilkinson: Yes</p>
<b>Pending Business</b>			<ul style="list-style-type: none"> <li>Parking</li> <li>PODS, Dumpsters &amp; Portable Restrooms</li> <li>Vacant Building Ordinance</li> <li>Landlord/Tenant Legislation</li> </ul>	No update
<b>Announcements</b>				<ul style="list-style-type: none"> <li>The next Executive Committee meeting is scheduled for Monday, June 14, 2021 at 5:30 pm.</li> </ul>
<b>Adjourn</b>				<p>Motion to adjourn at 7:00 PM by Mr. Simiele  Second by Mr. Pridonoff  All voted in favor.</p>

Approved:

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Submitted by Andy Lanser, Fiscal Officer

Date: \_\_\_\_\_

\_\_\_\_\_  
Ashley Snyder, Committee Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
Anna Gedeon, Asst. Clerk

Date: \_\_\_\_\_