

## Special Executive Committee Minutes

*Monday, January 11, 2021 – 6 PM • Virtual by Zoom*

Item	Presented By:	Action	Topic	Report
<b>Call to Order &amp; Roll Call</b>	Ashley Snyder		<p><b>Members:</b> Ashley Snyder, Chair Sharon Chaney Eric Pridonoff Steve Simiele – Resident Rob Wilkinson - Resident</p> <p><b>Advisors:</b> Matt Boettcher, Liaison from Finance Ron Hirth, Administrator Andy Lanser, Fiscal Officer Terry Donnellon, Solicitor Chris Campbell, Police Chief</p>	<p>The Executive Committee of Council convened a Special meeting on Monday, January 11, 2021 at 6 PM by video conference with Council Member Snyder presiding. The Mayor previously called this meeting as a special meeting to conduct business of the Village.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village’s website and a similar Notice was sent to various media outlets.</p> <p>Roll call of Committee Members: Ms. Chaney: Present Mr. Pridonoff: Not Present Mr. Simiele: Present Ms. Snyder: Present Mr. Wilkinson: Present</p> <p>All members are present except for Mr. Pridonoff</p> <p>Motion to excuse Mr. Pridonoff by Mr. Simiele Second by Ms. Chaney All members in favor</p>
<b>Set the Agenda &amp; Adopt</b>	Ms. Snyder	Review & Motion		<p>Motion to accept the agenda by: Mr. Simiele Second by: Ms. Chaney All voted in favor</p>
<b>Persons Registered to</b>	None		None	None

<b>Address the Committee</b>				
<b>Minutes to be Approved</b>	Mr. Lanser	Review & Motion	<a href="#">Committee Minutes from 11/9/2020</a>	Motion to approve the minutes by: Mr. Simiele Second by: Ms. Chaney All voted in favor
<b>Annual Committee Organization</b>	Ms. Snyder	Review & Motion	Adoption of Robert's Rules	Motion to adopt Robert's Rules of Order by: Ms. Chaney Second by: Mr. Simiele All voted in favor
<b>Discussion</b>				
<b>Old Business</b>	Mr. Hirth	Discussion	<ul style="list-style-type: none"> <li>Vera Road Project – 5 minutes</li> <li>Vacant Building Ordinance</li> <li>WE Thrive – 5 minutes</li> </ul>	<ul style="list-style-type: none"> <li>Plans for the reconstruction of Vera Ave. have been finalized and will be returned to the Village engineer this week. The Village will advertise the RFP for the project, and request bids beginning in late January or early February. The projected start date for the project is March 2021.</li> <li>The project will also include a sidewalk evaluation and replacement program. The Vera sidewalk replacement program will be identical to that from the Stover Road project. Residents will be responsible for replacing those sections of sidewalk identified by the Village.</li> <li>No report</li> <li>Members of the Village Administration, Council, and residents have been meeting with County representatives of the We Thrive program. The discussions of these meetings have centered upon how best to implement the Village's We Thrive program that meets the needs of residents. The working group envisions the Village's We Thrive program to be resident driven. In addition, the group has identified two residents from the Village to serve as "resident navigators" to lead this initiative. Additional future meetings are being scheduled.</li> </ul>
<b>New Business</b>			<ul style="list-style-type: none"> <li>Job Description for Code Enforcement Official position – 15 minutes</li> </ul>	<a href="#">Code Enforcement Official Job Description</a> <ul style="list-style-type: none"> <li>Village Administration desires to add a PT Code Enforcement Official. This position will be responsible for enforcing local property maintenance code as well as additional property maintenance related ordinances.</li> <li>Administration envisions that the position will be required to complete 20 hours per week, and spend approximately 80% of that time actively identifying property maintenance issues in the Village and working directly with residents to address them.</li> </ul>

			<ul style="list-style-type: none"> <li>• In 2024 the Village will use CEDAP funding to develop a residential grant program where residents of the Village will have the opportunity to apply for grant funding from the Village to address property maintenance projects on their property. Village Administration intends for this program to be managed by the PT Code Enforcement Official.</li> <li>• The ideal candidate for the position will have experience in property and building maintenance code enforcement or other areas of legal code enforcement.</li> <li>• The goal is to have a candidate interviewed, selected and starting in the position by March 1<sup>st</sup> 2021.</li> </ul> <p>Motion to endorse position and move to the Finance Committee for review by Ms. Chaney Second by Mr. Simiele All members voted in favor</p> <ul style="list-style-type: none"> <li>• Parking in the Village – 15 minutes</li> <li>• Report on police technology – 15 minutes</li> <li>• 2021 Garbage Contract Negotiations</li> </ul>	<ul style="list-style-type: none"> <li>• Parking discussion has been tabled until next meeting due to the absence of Chief Campbell.</li> <li>• The Village has installed a new building security system recently. The program includes the implementation of a new key fob system as well as new camera and communication pad systems. A new feature added to the system is the ability to take temperatures of individuals when they come into the building. Village Administration and the Police Department believe this feature will be valuable to minimizing potential COVID-19 exposures from visitors and employees of the building.</li> <li>• The new system also includes the beginning stages of implementation of technology needed to store police patrol vehicle and body cam footage. Once fully implemented the Village will purchase body cameras for the police department.</li> <li>• 2021 is the last year of the current residential solid waste and recycling contract between the Village and Rumpke. The existing contract was originally a 5-year contract with 3 additional years at the Village’s discretion and is set to expire 10/1.</li> <li>• As a result, the Village will begin conversations between potential haulers and develop and issue an RFP for bids. Village Administration is requesting each current member of Council review the existing contract and provide feedback on what you would like to see in the next contract.</li> <li>• Village Administration plans on starting this project full-scale in March or April 2021.</li> </ul>
<b>Announcements</b>				The next Executive Committee meeting will be held on Monday, February 8, 2021 at 6 PM and will likely again be a virtual meeting.

<b>Adjourn</b>				Motion to adjourn at 6:50 PM by: Ms. Chaney Second by: Mr. Wilkinson All voted in favor
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\_\_\_\_\_ Date: \_\_\_\_\_  
 Submitted by Andy Lanser, Fiscal Officer

\_\_\_\_\_ Date: \_\_\_\_\_  
 Ashley Snyder, Committee Chair

\_\_\_\_\_ Date: \_\_\_\_\_  
 Anna Gedeon, Asst. Clerk