

Special Council Meeting Minutes

Monday, May 24, 2021 – 7 PM • Virtual by Zoom

Item	Presented By:	Action	Topic	Report
Pledge of Allegiance & Roll Call for Quorum	Mayor Stefan Densmore			<p>The Village Council convened a Special meeting on Monday, May 24, 2021 at 7 PM by video conference with Mayor Stefan Densmore presiding. The Mayor previously called this meeting as a special meeting.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village's website and a similar Notice was sent to various media outlets.</p> <p>Roll call of Council Members: Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Pridonoff: Present Ms. Snyder: Present Mr. Van Harn: Present</p> <p>All members present.</p>
Set the Agenda & Adopt	Mayor Densmore	Review & Motion		<p>Motion to adopt the agenda as amended by Mr. Van Harn Second by Mr. Boettcher All voted in favor.</p>

Persons Registered to Address Council	Resident/Visitor	3-minute time limit per speaker.	None	None
Minutes to be Approved	Andy Lanser	Review & Motion	May 10, 2021 Minutes	Motion to accept the 5/10/2021 Council minutes by Ms. Snyder Second by Mr. Van Harn All voted in favor.
Departments/Committees				
LMFR Fire District Chief Report	Chief Terry Timmers	Report		<ul style="list-style-type: none"> No report
Executive Session	Mr. Donnellon	Discussion	For matters of Personnel & Compensation	<p>Mr. Donnellon called for an Executive Session for matters of personnel and compensation.</p> <p>Motion to move to executive session by Mr. Pridonoff Second by Ms. Snyder Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>All members voted in favor.</p> <p>Motion to return to regular session by: Mr. Boettcher Second by: Ms. Chaney All voted in favor.</p>
Mayor	Mayor Densmore	Report & Announcements	PROCLAMATION: 2021-1: Honoring National Peace Officer's Memorial Day Report	<p>Motion to affirm Proclamation 2021-1 by Ms. Snyder Second by Ms. Chaney All voted in favor.</p> <p>The Mayor's Report is available online at www.golfmanoroh.gov.</p>

Village Administrator	Ron Hirth	Report	Report	<ul style="list-style-type: none"> COVID – 19 Protocols continue to evolve in the Municipal Building in response to the new CDC guidelines and Ohio Dept. of Health’s revisions. All orders from the Governor rescind on Wednesday, June 2, 2021. <p>We encourage visitors and employees to be respectful of others in daily interactions including hand sanitizing, hand shaking, sneezes, coughs, sniffles, fevers, observing social distancing and keeping workspaces sanitized and in good order. We will expect that when employees and visitors are not feeling well, they will refrain from appearing in-person at the Municipal Building and will stay home or work remotely if practical. COVID-19 has taught us that employees should feel empowered to make best decisions regarding their health status.</p> <p>We are preparing to welcome Council back to the Municipal Building no later than July 12. The exterior tent is in place for the summer and will serve as an alternate meeting space. The Administration South Entrance to the Municipal Building is now open M – F, 8:30 am – 4:30 pm when the office is attended.</p> <ul style="list-style-type: none"> Hamilton County Public Health Vaccination Clinic at Golf Manor: Wednesday, June 3, 2021 from 3 – 6 PM This clinic is being conducted in the South Parking Lot and is open to the general public as a walk-in event. The Johnson & Johnson vaccine will be distributed. Vera Road Project: A delay by the contractor was not reported to us until May 13 that the road project would not start the week of May 17. Adleta deploys crews to specific jobs and the crew to perform Golf Manor’s project is delayed in Hamilton due to weather and other issues. We have been assured they will start the week of June 21. We apologize to residents for any confusion. Residents received notice of the start of the project as we were finding out about the delay. The contractor will be in direct contact with the residents to communicate about the delay and timing.
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				<p>We remind Council members and residents that the Village is not performing the work as the construction company has been hired to develop the work schedule, control traffic and parking and give clear direction to residents about what they need to do to ensure the project moves along as quickly as possible. Information about the project will be updated on the website here: https://www.golfmanoroh.gov/road-construction-projects/</p> <ul style="list-style-type: none"> • Diversity Training: Will be offered to Village employees across three classes on June 3 and 10. After that, a leadership session will be conducted on July 8 from 5 to 8 pm to include the elected officials and management staff. Please note your calendars. • Banking RFP: The proposal acceptance period ends this Wednesday, May 26. We should have a banking partner recommendation in place by June 14 for Council to consider. • Stimulus funding. Nothing new to report at this time. • Employee Healthcare Update: The Village will be joining the Center for Local Government's Healthcare Plan to contain cost and ensure best possible benefits for our employees. • Replacement of the Fire/Rec Building Roof and PD air conditioning supplement needs to be finalized. Council has this on their agenda this evening to approve moving forward with a contract with TectaAmerica, a Golf Manor company. • Waste Collection RFP will be issued June 1, 2021. Goals of the RFP will be emphasis to encourage recycling and find more environmentally friendly ways to handle yard waste disposal and leaf collection. • Village offices will be closed on Monday, May 31, 2021 in observation of the U.S. federal holiday Memorial Day, which commemorates the men and women who died while in military service of their country.
Fiscal Officer	Andy Lanser	Report		<ul style="list-style-type: none"> • For the month of April FY21, the Village had an adjusted bank balance of \$3.6 million. Of this amount \$3.5 million can be found in the Village's primary checking account. Please note that the majority of the \$3.5 million found in the Village's primary checking account is allocated to several dedicated

				<p>purpose road and street maintenance funds for the Village and can only be used for those purposes.</p> <ul style="list-style-type: none"> • In April the Village issued 80 payments that totaled \$242,201.41. The largest sources of spend during April were payroll, Rumpke, Ohio Police and Fire Pension, COSE, and OPERS. • As for receipts the Village received 34 payments that totaled \$1.4 million. This included the first half property taxes received from Hamilton County (\$518,000 General Fund). • Income tax receipts totaled \$60,000 for April FY21. This figure was \$7,000 less than what was received by the Village last April. Total income tax receipts remain \$30,000 below the level received by the Village through April FY20. The most likely cause of the reduction in income tax receipts is due to the income tax filing extension issued by the State of Ohio and the Federal Government. Village Administration will continue to monitor income tax receipts and make any adjustments that are necessary. • Village Administration is requesting an adjustment to appropriations in the Police Department's Computer Fund, Fund 2901 to provide additional training resources for the Department. • If approved total appropriations would be \$8,500 for this fund.
Police	Chief Chris Campbell	Report	Activity Report	<ul style="list-style-type: none"> • For the month of April, the Police Department responded to 328 calls for service and issued 26 criminal incident reports. • Of these criminal incident reports, 10 were for thefts. • The most common runs were to 25 alarm drops, domestic assaults, and responding to calls for parking and traffic issues in the Village.
Second Roll Call for Quorum	Mr. Lanser			<p>Second roll call of Council Members:</p> <p>Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Pridonoff: Present Ms. Snyder: Present Mr. Van Harn: Present</p>

Solicitor	Terry Donnellon, Solicitor	Legislation & Discussion	<p>ORD – 2021 – 8: An Ordinance to Amend Appropriations for Current Expenses and Other Expenditures of the Village of Golf Manor for the Fiscal Year Ending December 31, 2021</p> <p>RES – 2021 – 8: A Resolution Authorizing the Village Administrator to Prepare and Submit an Application to Participate in the Transit Infrastructure Fund Program(s) and to Execute Contracts as Required</p>	<p>ORD – 2021 – 8: For Approval Motion to read by title only by Mr. Van Harn Second by Ms. Snyder All members voted in favor</p> <p>Mr. Donnellon then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Mr. Boettcher Second by Ms. Chaney Discussion: None Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>Motion to suspend second and third readings by Mr. Van Harn Second by Ms. Snyder Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>ORD 2021 – 8 passes.</p> <p>RES – 2021 – 8: For Approval Motion to read by title only by Ms. Chaney Second by Ms. Snyder All members voted in favor</p> <p>Mr. Donnellon then read the title of the legislation and asked Council to move for approval.</p>
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			<p>RES – 2021 – 9: A Resolution Rescinding Resolution No. 2020-4 Which Declared a State of Emergency in the Village Due to COVID-19 Outbreak</p>	<p>Motion to approve by Ms. Snyder Second by Mr. Boettcher Discussion: None Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES 2021 – 8 passes.</p> <p>RES – 2021 – 9: For Approval Motion to read by title only by Mr. Pridonoff Second by Mr. Van Harn All members voted in favor</p> <p>Mr. Donnellon then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Ms. Snyder Second by Ms. Chaney Discussion: None Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES 2021 – 9 passes.</p>
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			<p>RES – 2021 – 10: A Resolution Authorizing the Village Administrator to Make Application To, and to Execute Documents to Join, the Center for Local Government Benefits Pool for Healthcare Benefits</p>	<p>RES – 2021 – 10: For Approval Motion to read by title only by Ms. Snyder Second by Mr. Kneipp All members voted in favor</p> <p>Mr. Donnellon then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Mr. Van Harn Second by Mr. Pridonoff Discussion: None Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES 2021 – 10 passes.</p>
			<p>RES – 2021 – 11: A Resolution Authorizing a Contract to Tecta America Zero Company LLC and U.S. Bancorp Government Leasing and Financing, Inc. for Roofing Repairs</p>	<p>RES – 2021 – 11: For Approval Motion to read by title only by Mr. Pridonoff Second by Mr. Boettcher All members voted in favor</p> <p>Mr. Donnellon then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Mr. Pridonoff Second by Mr. Van Harn Discussion: Mr. Boettcher recused himself from vote as an employee and shareholder of US Bank Corp. Roll call: Mr. Boettcher: Recused Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p>

			<p>RES – 2021 – 12: A Resolution Declaring the Necessity of Levying a Tax in Excess of the 10-Mill Limitation Equal to 2.0 Renewal Mills and Requesting the County Auditor to Certify Matters in Connection Therewith</p> <p>Resolution 2021-13: Establishing compensation for the Village Administrator and Declaring an Emergency</p>	<p>RES 2021 – 11 passes.</p> <p>RES – 2021 – 12: For Approval Motion to read by title only by Mr. Pridonoff Second by Ms. Chaney All members voted in favor</p> <p>Mr. Donnellon then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Ms. Chaney Second by Mr. Van Harn Discussion: None Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES 2021 – 12 passes.</p> <p>RES – 2021 – 13: For Approval Motion to read by title only by Mr. Boettcher Second by Mr. Van Harn All members voted in favor</p> <p>Mr. Donnellon then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Mr. Boettcher Second by Ms. Chaney Discussion: None Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes</p>
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			<p>Resolution 2021-14: Requesting the Hamilton County Auditor to certify an estimate of resources stemming from 14 mill levy</p> <p>Resolution 2021-15: Requesting the Hamilton County Auditor to certify an estimate of resources stemming from 15 mill levy</p>	<p>Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES 2021 – 13 passes.</p> <p>RES – 2021 – 14: For Approval Motion to read by title only by Mr. Boettcher Second by Mr. Pridonoff All members voted in favor</p> <p>Mr. Donnellon then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Mr. Pridonoff Second by Ms. Snyder Discussion: None Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES 2021 – 14 passes.</p> <p>RES – 2021 – 15: For Approval Motion to read by title only by Mr. Van Harn Second by Mr. Pridonoff All members voted in favor</p> <p>Mr. Donnellon then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Mr. Van Harn Second by Mr. Pridonoff Discussion: None Roll call: Mr. Boettcher: Yes</p>
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			<p>Resolution 2021-16 Requesting the Hamilton County Auditor to certify an estimate of resources stemming from 16 mill levy</p>	<p>Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES – 2021 -15 passes</p> <p>RES – 2021 – 16: For Approval Motion to approve by Ms. Chaney Second by Mr. Boettcher Discussion: None Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES – 2021 -16 passes</p>
Executive Committee	Ashley Snyder	Report		The Executive Committee did not meet this evening.
Education	Sharon Chaney	Report		No report
Non-Profit	Eric Pridonoff	Report		<ul style="list-style-type: none"> On Saturday 5/22 Go Golf Manor celebrated the launch of the Village's new free little libraries. In total there are 9 in the Village with more to be added later. Residents may take or leave a book at any time. A map of the library locations is available. The next First Friday event will be 6/4 in Volunteer Park. Please plan on attending. Food and beer trucks will be on location. Live music will also be available.
Fire District Board Member Report	Roger Van Harn Andy Lanser	Report		<ul style="list-style-type: none"> LMFR Fire Board virtual meeting Wednesday, June 16, 2021 @ 6 PM.

Planning Commission	Matt Boettcher	Report		<ul style="list-style-type: none"> Next Planning Commission meeting scheduled for Monday, August 2, 2021 @ 6:30 PM as there is no pending business for June and the July 4th holiday in July. As necessary, a meeting will be convened.
Engagement	Danny Kneipp, Chair	Report		No report
Finance Committee	Matt Boettcher, Chair	Report		The Finance Committee met this evening. The full report is here.
Project 47 Task Force: Fire Services Analysis	Mr. Hirth Mr. Donnellon	Report		Council has passed legislation this evening to support several scenarios to potentially fund alternate fire/EMS service for the Village. This legislation will allow the County Auditor to report back to the Administration various revenues available by millage should Council make the decision to withdraw membership from the Little Miami Fire District. A replacement levy will need to be placed on the ballot in November for the voters to consider.
Old Business		Discussion		
New Business		Discussion		
Announcements				<ul style="list-style-type: none"> Summer Council Meetings begin on Monday, June 14, 2021: <ul style="list-style-type: none"> Executive Committee @ 5:30 PM Finance @ 6:30 PM Council @ 7:30 PM Other summer sessions will convene on July 12, 2021 and August 16, 2021. Community group Go Golf Manor hosts their second Food Truck Friday event in Volunteer Park on June 4, 2021 from 4 – 9 PM. The Village of Golf Manor Fourth of July Parade returns on Sunday, July 4, 2021. Step off at Bremont and Losantiville at 11 AM.
Adjourn				<p>Motion to adjourn at 10:10 PM by Ms. Chaney Second by Mr. Boettcher All members voted in favor.</p>

Approved by:

Submitted by Andy Lanser, Fiscal Officer

Date: _____

Stefan Densmore, Mayor

Date: _____

Anna Gedeon, Asst. Clerk

Date: _____