

Special Council Meeting Minutes

Monday, March 22, 2021 – 7 PM • Virtual by Zoom

Item	Presented By:	Action	Topic	Report
Pledge of Allegiance & Roll Call for Quorum	Mayor Stefan Densmore			<p>The Village Council convened a Special meeting on Monday, March 22, 2021 at 7 PM by video conference with Mayor Stefan Densmore presiding. The Mayor previously called this meeting as a special meeting.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village's website and a similar Notice was sent to various media outlets.</p> <p>Roll call of Council Members: Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Pridonoff: Present Ms. Snyder: Present Mr. Van Harn: Present</p> <p>All members present.</p>
Set the Agenda & Adopt	Mayor Densmore	Review & Motion		<p>Motion to adopt the agenda by Mr. Pridonoff Second by Ms. Chaney All voted in favor.</p>

Persons Registered to Address Council	Resident/Visitor	3-minute time limit per speaker.	None	None
Minutes to be Approved	Andy Lanser	Review & Motion	March 8, 2021 Council Minutes	Motion to accept the 3/8/2021 minutes by Mr. Boettcher Second by Mr. Pridonoff All voted in favor.
Departments/Committees				
LMFR Fire District Chief Report	Chief Terry Timmers	Report		No report
Mayor	Mayor Densmore	Report & Announcements	Mayor's Report	<ul style="list-style-type: none"> Employee Service Anniversaries for the 1st Quarter: <ul style="list-style-type: none"> Andy Lanser- Fiscal Officer & Asst. Administrator – 2 years on 1/2/21 Erin McMillan – Police Officer – 3 years on 1/8/2021 Carolynne Johnson – PT Village Clerk – 3 years on 1/8/2021 Joe Farthing – Maintenance Lead – 8 years on 2/11/2021 Casey Fox – PT Police Officer – 15 years on 2/27/2021 Chris Campbell – Police Chief – 24 years on 3/17/2021 <p>The Mayor provided a full report which is posted online.</p>
Village Administrator	Ron Hirth	Report	Appoint Jim Puthoff as Building Code Official; affirm Det. Jill Matthews and Andy Lanser as Deputy Officials.	<p>Motion to Appoint Mr. Puthoff Code enforcement Office and affirm Ms. Matthews and Mr. Lanser as Deputy Officials by Mr. Boettcher Second by Mr. Kneipp All members in favor.</p> <ul style="list-style-type: none"> Planning Commission: The appointment of Mr. Puthoff to the position of Code Enforcement Official creates an opening on the Planning Commission. The Village is requesting nominations to the Board. If you are interested or know someone that is, please contact Mayor Densmore or Mr. Hirth. There is an application on the Village website: https://www.golfmanoroh.gov/appointment-request-to-boards-committees-commissions/

				<ul style="list-style-type: none"> • Vera Road Project Monday May 15th is official start date. Will send out communication by mail to all residents who will be affected. Have requested that Vera service drive be completed first as a way to alleviate parking on Vera during Vera road portion of project. Should be completed by late August, early September. Asking for residential cooperation on project. • COVID – 19 Protocols: Masks & social distancing. Continue to be observed in Administration building. By the time meet next time, all staff in building will be inoculated. By that time hope to resume more regular operations in building. • Stimulus funding: still looking for direction on how those funds could be spent. The funds will come directly to the Village from the State. Those funds will be available to be used until end of 2024. • Duke Energy Central Corridor Pipeline Project information is now posted on website. • Cincinnati Soapbox Derby – Sunday, May 16, 2021. Being held as is previous years on Bremonnt Ave. between Fair Oaks and Losantiville. • July 4th Plans – Sunday, July 4, 2021: Sgt Reed is starting to reach out to contacts about assembling a parade. • Beginning of severe weather awareness week: link on website to access notification system through County • Voicemail and email: please check both, have had a power failure in the building and has created havoc for both systems. Some will have to reset pw for email.
Fiscal Officer	Andy Lanser	Report	February 2021 Financial Report	<ul style="list-style-type: none"> • For the month of February 2021, the Village had an adjusted bank balance of \$2.5 million. Of this amount \$2.3 rests in the Village's primary checking account, and the remaining balance rests in the several law enforcement supplemental funds. • The Village issued 64 payments in February FY21 totaling \$213,878.31. The top five payment payees for the month were payroll, Ohio Police and Fire Pension, Rumpke, US Bank, and OPERS.

			Audit	<ul style="list-style-type: none"> • As for Village receipts, the Village received 24 payments that totaled \$150,740.21. The largest sources of revenue for this period were RITA, Greater Cincinnati Water Works, the State of Ohio, DEA, and BWC. • Total General Fund revenue for the month was \$116,670.91. This figure is \$13,000 more than what the Village generated over the same period last year. For the year, total Village General Fund revenue is \$233,221.49, 9% more than what the Village generated over the same period last year. • As for Village appropriations the Village spent \$147,112.75 for the month. This is a slight increase in appropriation spend when compared to February FY20. This is primarily the result of the Village response to a series of winter weather events experienced by the Village. • Village Administration has received notification that it will be receiving a substantial amount of revenue stemming from the passage of the American Recovery Act at the federal level. The amounts, timing, and guidelines are still to be determined. Village Administration will provide additional information when received. <p>Motion to accept the December FY20, January FY21 and February FY21 financial reports by Mr. Van Harn Second by Mr. Pridonoff All members voted in favor</p> <ul style="list-style-type: none"> • Village Administration is actively preparing for the next round of scheduled audit. The audit period will be for FY19/20 and will be performed by Perry and Associates. There are several documents that are required to be completed as well as a substantial document request. Both items are being completed. It is the Administration's preference for the audit to be completed "in-house." However Village Administration will work
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			Banking RFP	<p>with Perry and Associates to meet their needs based on their preferences regarding covid-19.</p> <ul style="list-style-type: none"> The Village has issued a banking RFP to determine the next banking partnership with the Village. To date Village Administration has been contacted by one banking institution. The deadline for submission is 3/24/21. It is the intention of Village Administration to have a recommendation for the next banking relationship at the next Council meeting.
Police	Chief Chris Campbell	Report	Activity Report	<ul style="list-style-type: none"> For the month of February, the Police Department responded to 535 calls for service and issued 13 criminal incident reports. Of the calls for service, 4 were related to auto accidents. There was also an increase in domestic disputes and mental health related calls. The Police Department, working with the Service Department installed two new speed measuring signs in the Village. The software being used in them is performing fantastically. Since 3/11 to present, the average speed on Bremont was 23 mph. On Wiehe the average speed was 31 mph. The information gathered from both devices will be used to deploy Police Department resources more efficiently. A Department Officer was involved in an accident while driving a police cruiser. The Officer was not injured; however the vehicle was totaled. The Department and Village Administration will be exploring strategies for replacement.
Second Roll Call for Quorum	Mr. Lanser			<p>Second roll call of Council Members:</p> <p>Mr. Boettcher: Present</p> <p>Ms. Chaney: Present</p> <p>Mr. Kneipp: Present</p> <p>Mr. Pridonoff: Present</p> <p>Ms. Snyder: Present</p> <p>Mr. Van Harn: Present</p>

Solicitor	Terry Donnellon, Solicitor	Legislation & Discussion	<ul style="list-style-type: none"> Report on Public Hearing Request for Executive Session 	<ul style="list-style-type: none"> Mr. Donnellon will be forwarding legislation on 4/12/21 that will modify the Village's zoning ordinance to enable the installation of community free libraries in accordance with the accessory structure provision. If passed, a registration form will be located on the Village's website. The Village will permit the installation of 12 community free libraries initially. <p>At the conclusion of the meeting Mr. Donnellon will request an executive session.</p>
Executive Committee	Ashley Snyder	Report		Executive Committee did not meet this evening.
Education	Sharon Chaney	Report		<ul style="list-style-type: none"> PRM LSDMC met on 3/10/21. It was reported at the meeting that there are now 641 students at PRM. However 60 of whom are now attending some other school. School administration believes they will return to PRM for the next school year. Of the 641 students, 60 are undocumented, 5 are of Asian descent, 290 are African American, 21 are Hispanic, 5 are American Indian, 53 are multi-racial, and 5 are Native Hawaiian. The remainder are white. Social distancing guidelines in the school have changed from 6 ft to 3 ft per CDC guidance.
Non-Profit	Eric Pridonoff	Report		No report
Fire District Board Member Report	Roger Van Harn Andy Lanser	Report		<ul style="list-style-type: none"> LMFR Fire Board virtual meeting Wednesday, April 21, 2021 @ 6 PM.
Planning Commission	Matt Boettcher	Report		<ul style="list-style-type: none"> Next Planning Commission meeting scheduled for Monday, April 5, 2021 @ 6:30 PM pending any business.
Engagement	Danny Kneipp, Chair	Report		No report
Finance Committee	Matt Boettcher, Chair	Report		The Financial Audit Committee met this evening. The full report is posted online here.

				The Finance Committee met this evening. The full report is online here.
Old Business		Discussion		
New Business		Discussion		
Announcements				<ul style="list-style-type: none"> • The next Council meeting scheduled for Monday, April 12, 2021 @ 7 PM • Next Executive Committee meeting is scheduled for Monday, April 12, 2021 @ 6 PM • Next Finance Committee meeting scheduled for Monday, April 26, 2021 @ 6 PM
Executive Session	Mr. Donnellon	Discussion	For matters of Personnel & Compensation	<p>Motion to move to executive session at 8:10 PM for a matter of personnel and compensation by Mr. Pridonoff Second by Mr. Van Harn Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>Motion to return to regular session at 10:15 PM by Mr. Boettcher Second by: Mr. Kneipp All voted in favor.</p>
Adjourn				<p>Motion to adjourn at 10:15 PM by Mr. Pridonoff Second by Mr. Van Harn All members voted in favor.</p>

Submitted by Andy Lanser, Fiscal Officer

Date: _____

Stefan Densmore, Mayor

Date: _____

Anna Gedeon, Asst. Clerk

Date: _____