

## Special Council Meeting Minutes

### *Monday, March 8, 2021 – 7 PM • Virtual by Zoom*

Item	Presented By:	Action	Topic	Report
<b>Pledge of Allegiance &amp; Roll Call for Quorum</b>	Mayor Stefan Densmore			<p>The Village Council convened a Special meeting on Monday, March 8, 2021 at 7 PM by video conference with Mayor Stefan Densmore presiding. The Mayor previously called this meeting as a special meeting.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village's website and a similar Notice was sent to various media outlets.</p> <p>Roll call of Council Members:            Mr. Boettcher: Present            Ms. Chaney: Not Present            Mr. Kneipp: Present            Mr. Pridonoff: Present            Ms. Snyder: Present            Mr. Van Harn: Present</p> <p>All members present except for Ms. Chaney</p> <p>Motion to excuse Ms. Chaney by Mr. Boettcher            Second by Pridonoff            All members voted in favor.</p> <p>Mayor Densmore welcomed Meghan Donnellon-Hyden who is sitting in this evening for our Solicitor, Terry Donnellon.</p>

<b>Set the Agenda &amp; Adopt</b>	Mayor Densmore	Review & Motion		Motion to adopt the agenda by Mr. Pridonoff Second by Ms. Snyder All voted in favor.
<b>Persons Registered to Address Council</b>	Resident/Visitor	3-minute time limit per speaker.	None	
<b>Minutes to be Approved</b>	Andy Lanser	Review & Motion	<a href="#">Monday, February 22, 2021</a>	Motion to accept Council minutes from 2/22/2021 by Mr. Pridonoff Second by Mr. Van Harn All members voted in favor .
<b>Departments/Committees</b>				
<b>LMFR Fire District Chief Report</b>	Chief Terry Timmers	Report	<a href="#">Activity Report February 2021</a>	<ul style="list-style-type: none"> <li>• For the month, the Fire Department responded to 7 fire runs, 6 of which were located in Golf Manor. The Fire Department also responded to 81 EMS runs, 56 of which were located in Golf Manor.</li> <li>• The Fire Department is planning to resume CPR classes in Station 47. All Fire Department staff have been vaccinated. Classes will be limited to 4 person classes sizes to ensure sufficient spacing.</li> </ul>
<b>Mayor</b>	Mayor Densmore	Report & Announcements		Mayor's report.
<b>Village Administrator</b>	Ron Hirth	Report	Report	<ul style="list-style-type: none"> <li>• <b>COVID – 19 Protocols:</b> Most Village employees have received their first COVID – 19 vaccination. As a result, in-person meetings are starting to be scheduled, however as a matter of convenience, use of virtual meetings will likely continue for daily business needs.</li> <li>• <b>We will continue to observe mask mandates and social distancing</b> protocols as well as sanitizing of the municipal building.</li> <li>• <b>Volunteer Park</b> remains open daily from dawn to dusk.</li> <li>• <b>Stimulus funding for local government jurisdictions</b> – the Hamilton County Commissioners are hopeful that when stimulus money is approved by Congress and signed by the President, funds will be sent directly to local communities to support needs.</li> </ul>

				<ul style="list-style-type: none"> <li>• <b>Vera Road Project:</b> the preconstruction meeting with the engineer and contractor takes place this week. Likely, we will mail out information to the effected residents this week. An update page on the website here: <a href="https://www.golfmanoroh.gov/road-construction-projects/">https://www.golfmanoroh.gov/road-construction-projects/</a></li> <li>• <b>A link to the Duke Energy Central Corridor Pipeline Project</b> has been posted on our website. Duke will update the page specifically for our community as construction progresses, like later in July/August. Here's the link: <a href="https://www.duke-energy.com/Home/Natural-Gas-Projects/Central-Corridor-Pipeline-Ext">https://www.duke-energy.com/Home/Natural-Gas-Projects/Central-Corridor-Pipeline-Ext</a></li> <li>• <b>Playground project</b> - As previously reported, CEDAP funding is available in the amount of approximately \$55K to replace the current playground equipment in the park. We are working with a vendor to provide a proposal for this replacement. The current equipment has outlasted its recommended usefulness and needs to be replaced.</li> <li>• <b>Banking RFP</b> – Council is asked to verify anticipated deposits this evening during Ms. Donnellon-Hyden's report so we may issue a request for proposal for banking services.</li> <li>• <b>A reminder to check voicemail and email services</b> to ensure you are connected.</li> <li>• <b>Other major projects</b> we are working include master plan development, street lighting analysis, the launch of WE Thrive, preparation for exterior planting and maintenance, upgrades to the Hall, completion of technology updates for the police department, annual ordinance codification, enhanced building and property maintenance code enforcement.</li> </ul>
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<b>Fiscal Officer</b>	Andy Lanser	Report		<ul style="list-style-type: none"> <li>• Village Administration is preparing and assembling requested documents as part of the next round of audit for the 2019/20 fiscal year. Mr. Lanser will work with Ms. Gedeon to get this task completed with a project end goal of the end of the month. Once completed, Mr. Lanser will also work with the auditing firm to schedule the actual audit. It is the preference for the audit to be completed on site, however there may be restrictions to this related to covid-19.</li> <li>• Village Administration is requesting that Council approve an adjustment to appropriations in order to cover unplanned budgetary expenses related to several projects that are required to be completed.</li> <li>• Mr. Lanser has completed the December FY20, January FY21, and February FY21 monthly financial reports. The reports are available on the Village website:  <a href="https://www.golfmanoroh.gov/wp-content/finance/2020/2020%20Year%20End%20Financials.pdf">https://www.golfmanoroh.gov/wp-content/finance/2020/2020%20Year%20End%20Financials.pdf</a>  and will be discussed in full at the next Finance Committee meeting.</li> </ul>
<b>Police</b>	Chief Chris Campbell	Report	<a href="#">Mayor's Court Report – February 2021</a>	<p>\$993.53 to the Village  \$150.00 to the State  \$6.00 to Other  Total: \$1,149.53</p> <p>Motion to accept the February 2021 Mayor's Court report by Mr. Boettcher  Second by Mr. Van Harn  All members voted in favor.</p>
<b>Second Roll Call for Quorum</b>	Mr. Lanser			<p>Second roll call of Council Members:  Mr. Boettcher: Present  Mr. Kneipp: Present  Mr. Pridonoff: Present  Ms. Snyder: Present</p>

				<p>Mr. Van Harn: Present</p> <p>All members present.</p>
<b>Solicitor</b>	Meghan Donnellon-Hyden, Legal Counsel	Legislation & Discussion	<p><b>ORD 2021-4:</b> An Ordinance to Amend Appropriations for Current Expenses and Other Expenditures of the Village of Golf Manor for the Fiscal Year Ending December 31, 2021</p> <p><b>RES 2021-4:</b> A Resolution Estimating the Probable Amount of Public Monies to be Deposited, Setting a Date for the Designation</p>	<p><b>ORD 2021 – 4:</b> For approval  Motion to read by title only by Mr. Van Harn  Second by Mr. Pridonoff  All members voted in favor</p> <p>Ms. Donnellon-Hyden then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Mr. Pridonoff  Second by Mr. Van Harn  Discussion: None  Roll call:  Mr. Boettcher: Yes  Mr. Kneipp: Yes  Mr. Pridonoff: Yes  Ms. Snyder: Yes  Mr. Van Harn: Yes</p> <p>Motion to suspend second and third readings by Ms. Snyder  Second by Mr. Kneipp  Roll call:  Mr. Boettcher: Yes  Mr. Kneipp: Yes  Mr. Pridonoff: Yes  Ms. Snyder: Yes  Mr. Van Harn: Yes</p> <p><b>ORD 2021 – 4 passes</b></p> <p><b>RES 2021 – 4:</b> For approval  Motion to read by title only by Mr. Kneipp  Second by Ms. Snyder  All members voted in favor</p>

			of Public Depositories and Authorizing Notice	<p>Ms. Donnellon-Hyden then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Mr. Boettcher Second by Ms. Snyder Discussion: None</p> <p>Roll call: Mr. Boettcher: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p><b>RES 2021 – 4 passes</b></p>
<b>Executive Committee</b>	Ashley Snyder	Report		<p>Executive Committee met this evening. <a href="#">Here's the full minutes.</a></p> <p>Highlights:</p> <ul style="list-style-type: none"> <li>• On 3/9 Village Administration will meet with the selected road contractor to begin planning for the project. The project will begin with a replacement of several water mains located on "Short" Elbrook and Vera. Work on the project will begin early in the morning. For this reason Village Administration is requesting that the affected residents remain patient and cooperate with the construction company and Village Administration. Work will begin at approximately 7:30 am each morning and will typically be concluded by 5:30 pm each evening. Regular project updates will be provided to residents on the Village website for the duration of the project here: <a href="https://www.golfmanoroh.gov/road-construction-projects/">https://www.golfmanoroh.gov/road-construction-projects/</a></li> <li>• The Board of Health has selected two residents from the Village to co-chair the program. The Village is currently setting up several communication tools for them. The co-chairs will participate in a community forum next week along with community chairs from other municipalities. Again, the goal of the program is to make the Village a healthier place to live, work, and play and will focus on everything from safety to physical and emotional wellbeing.</li> </ul>

				<ul style="list-style-type: none"> <li>Village Administration has offered the position to it's top candidate. Village Administration anticipates that the candidate will accept the position. Once accepted, there will be a formal announcement to Council. The Property Maintenance Code Official will be responsible for achieving property maintenance compliance and assist on several larger projects that are priorities of Village Administration.</li> </ul>
Education	Sharon Chaney	Report		No report
Non-Profit	Eric Pridonoff	Report		No report
Fire District Board Member Report	Roger Van Harn Andy Lanser	Report		<ul style="list-style-type: none"> <li>LMFR Fire Board virtual meeting Wednesday, March 17, 2021 @ 6 PM.</li> </ul>
Planning Commission	Matt Boettcher	Report		<ul style="list-style-type: none"> <li>Next Planning Commission meeting scheduled for Monday, April 5, 2021 @ 6:30 PM pending any business.</li> </ul>
Engagement	Danny Kneipp, Chair	Report		No report
<b>Finance Committee</b>	Matt Boettcher, Chair	Report		Finance Committee did not meet this evening.
<b>Old Business</b>		Discussion		
<b>New Business</b>		Discussion		
<b>Announcements</b>				<ul style="list-style-type: none"> <li>Financial Audit Committee scheduled for Monday, March 22, 2021 @ 5:45 PM.</li> <li>Finance Committee meeting scheduled for Monday, March 22, 2021 @ 6 PM</li> <li>Public Hearing on Free Community Libraries Code Revision Monday, March 22, 2021 @6:30 PM</li> <li>Council meeting scheduled for Monday, March 22, 2021 @ 7 PM</li> <li>Next Executive Committee meeting scheduled for Monday, April 12, 2021 @ 6 PM</li> </ul>
<b>Adjourn</b>				<p>Motion to adjourn at 7:51 PM by Mr. Pridonoff Second by Mr. Van Harn All members voted in favor.</p>

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Submitted by Andy Lanser, Fiscal Officer

Date: \_\_\_\_\_

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Stefan Densmore, Mayor

Date: \_\_\_\_\_

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Anna Gedeon, Asst. Clerk

Date: \_\_\_\_\_