

**Special Council Meeting Minutes**  
*Monday, January 11, 2021 – 7 PM • Virtual by Zoom*

Item	Presented By:	Action	Topic	Report
<p><b>Pledge of Allegiance &amp; Roll Call for Quorum</b></p>	<p>Mayor Stefan Densmore</p>			<p>The Village Council convened a Special meeting on Monday, January 11, 2021 at 7 PM by video conference with Mayor Stefan Densmore presiding. The Mayor previously called this meeting as a special meeting.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village’s website and a similar Notice was sent to various media outlets.</p> <p>Roll call of Council Members:            Mr. Boettcher: Present            Ms. Chaney: Present            Mr. Kneipp: Present            Mr. Pridonoff: Not Present            Ms. Snyder: Present            Mr. Van Harn: Present</p> <p>All members present except for Mr. Pridonoff            Motion to excuse Mr. Pridonoff by Ms. Snyder            Second by Mr. Van Harn            All members voted in favor</p>

<b>Organization of Council</b>			Adopt Robert's Rules of Order	Motion to adopt the Robert's Rules of Order as amended by Mr. Boettcher Second by Mr. Van Harn All voted in favor.
<b>Set the Agenda &amp; Adopt</b>	Mayor Densmore	Review & Motion		Motion to adopt the agenda by Mr. Van Harn Second by Ms. Chaney All voted in favor.
<b>Persons Registered to Address Council</b>	Resident/Visitor	3-minute time limit per speaker.	None	None
<b>Minutes to be Approved</b>	Andy Lanser	Review & Motion	<a href="#">Monday, December 14, 2020</a>	Motion to adopt the minutes as amended by Ms. Chaney Second by Ms. Snyder All voted in favor.
<b>Departments/Committees</b>				
<b>LMFR Fire District Chief Report</b>	Chief Terry Timmers	Report	<a href="#">December 2020 Activity Report</a>	Chief Timmers is not present. Formal activity report is attached.
<b>Mayor</b>	Mayor Densmore	Report & Announcements	Report	<ul style="list-style-type: none"> <li>• See attached.</li> </ul>
<b>Village Administrator</b>	Ron Hirth	Report	Report	<ul style="list-style-type: none"> <li>• Adoption of <a href="#">proposed calendar of Council meetings for calendar year 2021.</a> Motion to adopt the 2021 Council calendar by Mr. Van Harn Second by Ms. Snyder All voted in favor.</li> <li>• <b>COVID – 19 Protocols:</b> All in-person meetings continue to be virtual through the Governor's curfew orders which have been extended through January 23, 2021. We continue to monitor infection and hospitalization rates as we manage daily business.</li> <li>• <b>New Security System is live.</b> Old key fobs are inactive. Access to the building requires issuance of a new fob if you have not yet obtained one. Additional enhancements installed include an HD camera surveillance system that will allow better internal and external monitoring of the building, the park and in some cases remote locations in the Village. Cameras at the door entrances will scan temperatures for those entering the building and notify staff if there is an issue. Remote door control is being installed</li> </ul>

				<p>that will allow progressive ringing throughout the building to answer doors remotely.</p> <ul style="list-style-type: none"> <li>• <b>Technology Upgrades:</b> <ul style="list-style-type: none"> <li>○ Server/Email</li> <li>○ Door system with remote access</li> <li>○ Camera system with temperature scanning</li> <li>○ Server upgrades to accommodate Watch Guard wireless video downloads from dash cam and later body cam footage</li> </ul> </li> <li>• <b>Auction Items:</b> Council chairs now listed at \$50 for the lot. If not sold, Administration will request that Council approve disposal of items at next meeting.</li> <li>• Lectern has not been purchased and Administration is requesting that Council approve its disposal.</li> </ul> <p>Motion to affirm disposition of property by Mr. Boettcher  Second by Mr. Kneipp  All members voted in favor</p> <ul style="list-style-type: none"> <li>• Plans for the reconstruction of Vera Avenue have been finalized and will be returned to Village engineer this week. The Village will advertise the RFP for the project beginning in late January or early February. The projected start date for the project is sometime in March 2021. Village Administration believes the project will take 6 months to complete.</li> <li>• The project will also include a sidewalk replacement program identical to that from the Stover road project.</li> <li>• Village Administration desires to add a PT Code Enforcement Official. This position will be responsible for enforcing local property maintenance code as well as additional property maintenance related ordinances. Administration envisions that the position will be required to complete 20 hours per week, and spend approximately 80% of that time actively identifying property maintenance issues in the Village and working directly with residents to address them.</li> <li>• In 2023 the Village will use CEDAP funding to develop a residential grant program where residents of the Village will have the opportunity to apply for grant funding from the Village</li> </ul>
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				<p>to address property maintenance projects on their property. Village Administration intends for this program to be managed by the PT Code Enforcement Official.</p> <ul style="list-style-type: none"> <li>• The ideal candidate for the position will have experience in property and building maintenance code enforcement or other areas of legal code enforcement.</li> <li>• The goal is to have a candidate interviewed, selected and starting in the position by March 1<sup>st</sup> 2021.</li> </ul>
<b>Fiscal Officer</b>	Andy Lanser	Report		<ul style="list-style-type: none"> <li>• Village Administration is requesting an adjustment to 2021 appropriations. The County has granted an extension on the deadline to return CARES act funding received by the State. As a result, Administration will like to appropriate additional unspent CARES act funding from FY20 to be included in FY21 appropriations.</li> </ul>
<b>Police</b>	Chief Chris Campbell	Report	<a href="#">December Mayor's Court Report</a>	<p>\$1,842.00 to the Village  \$291.00 to the State  \$4.50 to Other  Total: \$2,141.00</p> <p>Motion to accept the December Mayor's Court report by Ms. Snyder  Second by Mr. Van Harn  All members voted in favor.</p>
<b>Second Roll Call for Quorum</b>	Mr. Lanser			<p>Second roll call of Council Members:  Mr. Boettcher: Present  Ms. Chaney: Present  Mr. Kneipp: Present  Mr. Pridonoff: Not Present  Ms. Snyder: Present  Mr. Van Harn: Present</p>



				<p>Mr. Donnellon then read the title of the legislation and asked Council to move for approval.</p> <p>Motion to approve by Ms. Chaney Second by Ms. Snyder Discussion: None</p> <p>Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p><b>RES 2021 – 1 passes</b></p>
<b>Executive Committee</b>	Ashley Snyder	Report		<p>Executive Committee met this evening. The full minutes <a href="#">here</a>.</p> <p>Highlights:</p> <ul style="list-style-type: none"> <li>• Committee endorsed moving the PT Property Code Official position to the Finance Committee for approval.</li> <li>• Committee also received a report concerning upgrades to the Village and Police Department technology suite.</li> <li>• Committee received report indicating that Administration plans on moving forward with solid waste and recycling negotiations since the current contract with Rumpke is set to expire this fall.</li> </ul>
Education	Sharon Chaney	Report		<ul style="list-style-type: none"> <li>• PRM LSDMC meets this Wednesday at 3:00 pm.</li> <li>• The Governor has issued new guidelines regarding COVID-19 exposures in schools.</li> <li>• Teachers will only be eligible for the Covid-19 vaccine if their school has reported that it will be back in in-person session by March 31<sup>st</sup>.</li> <li>• Walnut Hills has decided to not return to in-person classes for rest of current school year.</li> <li>• Nativity School PTA will hold 34<sup>th</sup> annual spaghetti dinner on January 30<sup>th</sup> from 3 to 6 pm. The dinner will be curbside only, and families can purchase a “family meal kit” for \$20. The event</li> </ul>

				<p>will also include the opportunity to purchase additional sides and even a raffle.</p> <ul style="list-style-type: none"> <li>• There will be early purchase options available as well. For more information please reach out to Nativity School.</li> </ul>
Non-Profit	Eric Pridonoff	Report		No report
Fire District Board Member Report	Roger Van Harn Andy Lanser	Report		<ul style="list-style-type: none"> <li>• LMFR Fire Board virtual meeting Wednesday, January 20, 2021 @ 6 PM.</li> </ul>
Planning Commission	Matt Boettcher	Report		<ul style="list-style-type: none"> <li>• Next Planning Commission meeting scheduled for Monday, February 1, 2021 @ 6:30 PM. Two hearings will be held: <ul style="list-style-type: none"> <li>○ 1) a zoning change to allow “little library” structures</li> <li>○ 2) proposed building modification to 2700 Losantiville to accommodate a new business.</li> </ul> </li> </ul>
Engagement	Danny Kneipp, Chair	Report		No Report
<b>Finance Committee</b>	Matt Boettcher, Chair	Report		Finance Committee did not meet this evening. No report
<b>Old Business</b>		Discussion		
<b>New Business</b>		Discussion		
<b>Announcements</b>				<ul style="list-style-type: none"> <li>• Next Council meeting scheduled for Monday, January 25, 2021 @ 7 PM</li> <li>• Next Finance Committee meeting scheduled for Monday, January 25, 2021 @ 6 PM</li> <li>• Next Finance Committee meeting scheduled for Monday, January 25, 2021 @ 6 PM</li> <li>• Future scheduled dates for Council: <ul style="list-style-type: none"> <li>○ Mon., February 8, 2021 @ 7 PM</li> <li>○ Mon., February 22, 2021 @ 7 PM</li> </ul> </li> </ul>
<b>Executive Session</b>			For a matter of personnel and compensation.	<p>Motion to move to executive session at 8:21 PM for a matter of personnel and compensation by Mr. Van Harn Second by Ms. Chaney Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes</p>

				<p>Mr. Kneipp: Yes  Ms. Snyder: Yes  Mr. Van Harn: Yes</p> <p>Motion to return to regular session at 9:04 PM by Mr. Van Harn  Second by: Mr. Boettcher  All voted in favor.</p>
<b>Adjourn</b>				<p>Motion to adjourn at 9:05 PM by Mr. Boettcher  Second by Ms. Chaney  All members voted in favor.</p>

\_\_\_\_\_ Date: \_\_\_\_\_  
Submitted by Andy Lanser, Fiscal Officer

\_\_\_\_\_ Date: \_\_\_\_\_  
Stefan Densmore, Mayor

\_\_\_\_\_ Date: \_\_\_\_\_  
Anna Gedeon, Asst. Clerk