

TO: Mayor Stefan C. Densmore
Members of Village Council

FROM: Terrence M. Donnellon

RE: Legislative Agenda – November 23

DATE: November 20, 2020

Attached is the legislation for our scheduled Council meeting Monday, November 23, 2020.

1. Resolution No. 2020 - 20

A Resolution Authorizing A Contract With The Board Of County Commissioners Of Hamilton County, Ohio For Internet Surplus Auction Services

This Resolution authorizes a contract with the Board of County Commissioners of Hamilton County, Ohio on behalf of the Administrative Services Division to utilize the resources of the County through www.HamiltonCountyOhioAuction.com to provide internet surplus auction services for the Village. From time to time, property is declared to be surplus, and by statute the Village is authorized to sell such property through internet auction. This Resolution designates the County as our internet auction agent and utilizes their services to sell the property consistent with the requirements of state law. This contract is for a period of two years commencing January 1, 2021. A copy of the contract is attached to the Resolution.

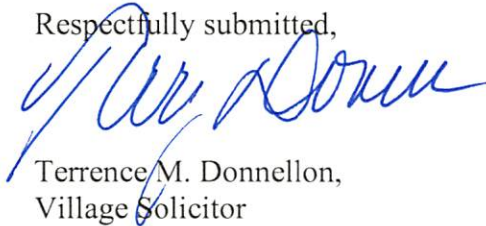
2. Ordinance No. 2020 - 13

An Ordinance To Amend Appropriations For Current Expenses And Other Expenditures Of The Village Of Golf Manor For The Fiscal Year Ending December 31, 2020

This Ordinance is listed in the legislative memo as a placeholder to be able to make our final adjustment to appropriations for calendar year 2020 to close-out the year. This Ordinance is typically passed at the last Council meeting of the year. With the disruptions which have been caused to the Staff with the outbreak of COVID-19, we are hoping to have the closeout appropriations available for Monday evening to add this Ordinance to the Agenda for passage. If we are not able to complete the closeout in time for Monday's meeting, this Ordinance will be

referred to the Agenda for a limited Council meeting in December to be able to complete our accounting closeout.

Respectfully submitted,



Terrence M. Donnellon,
Village Solicitor

TMD/lld

Enclosures

cc: Ron Hirth, Village Administrator
Andy Lanser, Asst. Village Administrator

RESOLUTION NO. 2020 - 20

**A RESOLUTION AUTHORIZING A CONTRACT WITH THE BOARD
OF COUNTY COMMISSIONERS OF HAMILTON COUNTY, OHIO
FOR INTERNET SURPLUS AUCTION SERVICES**

WHEREAS, R.C. § 9.482 (B) allows the Village to enter into an Agreement with another political subdivision to exercise any power, perform any function, or render any service that the Village is legally authorized to exercise; and

WHEREAS, R.C. § 307.15 authorizes the Board of County Commissioners to enter into an Agreement with the legislative authority of a political subdivision to exercise, perform or render on behalf of that political subdivision any function or service the political subdivision is authorized by law to perform; and

WHEREAS, R.C. § 721.15 outlines the procedure for the Village to dispose of surplus property; and

WHEREAS, the Board of County Commissioners of Hamilton County, Ohio, on behalf of the Administrative Services Division, has offered the attached contract to the Village to allow the Village to access the County's internet surplus auction services through www.HamiltonCountyOhioAuction.com to dispose of surplus property; and

WHEREAS, Council does desire to authorize the Village Administrator to enter into a contract with the Board from January 1, 2021 through December 31, 2023 to perform such internet auction services for the Village to dispose of surplus and unneeded property.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Golf Manor, Hamilton County, Ohio, that:

SECTION I. The Administrative Services Division of Hamilton County, Ohio, specifically through www.HamiltonCountyOhioAuction.com, is hereby designated as the internet auction site for the Village for the disposition of property which is surplus, unneeded or obsolete.

SECTION II. The Village Administrator is hereby authorized to execute the attached contract with the Board of County Commissioners of Hamilton County, Ohio to perform such services on behalf of the Village consistent with the rights delineated in R.C. § 9.482 and R.C. § 307.15.

SECTION III. This Resolution shall take effect the earliest opportunity as allowable by law.

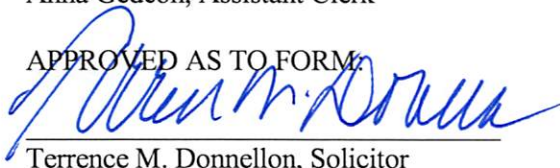
PASSED this _____ day of _____, 2020.

Mayor Stefan C. Densmore

ATTEST:

Anna Gedeon, Assistant Clerk

APPROVED AS TO FORM:



Terrence M. Donnellon, Solicitor

CONTRACT

This contract is entered into on January 1st 2021 between the Board of County Commissioners of Hamilton County, Ohio on behalf of the Administrative Services Division (hereinafter referred to as "Hamilton County") and the Village of Golf Manor with an office at **6450 Wiehe Rd., Golf Manor, OH 45237**

I. TERM

This contract will be effective from January 1st 2021 through December 31st 2023 inclusive, unless otherwise terminated or extended by formal amendment.

II. SCOPE OF SERVICE

Subject to terms and conditions set forth in this contract and the attached Exhibit "A", (the exhibit is deemed to be a part of this contract as fully as if set forth herein), Hamilton County shall allow the Village of Golf Manor access to its Internet Surplus Auction process to sell the city's personal property which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired (the "Property").

Hamilton County agrees to provide the following:

1. Upon receipt of the Village of Golf Manor Resolution authorizing the sale of the Property, Hamilton County will provide the Village of Golf Manor with a username and password to allow the Village of Golf Manor the ability to post Property on the Hamilton County Internet Surplus Auction web address www.HamiltonCountyOhioAuction.com for a minimum of fifteen (15) days.
2. Accept payment, in full, from the winning bidder within 7 business days of the sale of the Property and Hamilton County will issue a sales receipt to the winning bidder.
3. Visit the Village of Golf Manor to take digital pictures of the Property if the Village of Golf Manor does not have access to digital equipment.
4. Provide data entry services to accommodate the processing of the Property using the Hamilton County Internet Surplus Auction web address www.HamiltonCountyOhioAuction.com.
5. The auction will take place in accordance with the rules established by the Hamilton County Board of Commissioners as listed in the attached Exhibit A.

The Village of Golf Manor agrees:

To provide Hamilton County with a resolution adopted pursuant to Ohio Revised Code (ORC) 307.15 by the Village of Golf Manor authorizing the sale of Property.

Provide Hamilton County with an accurate description of the Property.

To post accurate information for Property on the County's Internet auction site through use of username and password provided by Hamilton County. The Village of Golf Manor shall be responsible for the accuracy of all information posted on the website.

To entertain ALL requests to view the Property during the Internet auction process.

Upon request, to provide potential bidders with maintenance records for the property.

To have personnel available to answer potential bidders questions.

To make all arrangements with the purchaser of the Property for pick up of the Property sold.

That the auction will take place in accordance with the rules established by Hamilton County, as listed in Exhibit A (attached).

III. BILLING AND PAYMENT

In consideration of granting the Village of Golf Manor access to Hamilton County's internet auction website to sell the Village of Golf Manor Property, the Village of Golf Manor agrees to pay Hamilton County 8% of the final sale price for any and all Property sold. Within 30 days of the end of each month, a schedule of all sales of Village of Golf Manor Property during the previous month will be forwarded to the Village of Golf Manor and accompanied by a check that is the net of sales less the 8% service cost.

IV. CONFLICT OF INTEREST

The parties agree that there is no financial interest involved on the part of any Hamilton County officers or employees, Village of Golf Manor or employees of Village of Golf Manor involved in the delivery of the services or the negotiation of this contract. The Village of Golf Manor has no knowledge of any situation which would be a conflict of interest. It is understood that a conflict of interest occurs when an employee will gain financially or receive personal favors as a result of the signing or implementation of this contract.

The Village of Golf Manor will report the discovery of any potential conflict of interest to Hamilton County. Should a conflict of interest be discovered during the term of this contract, Hamilton County may exercise any right under the contract, including termination of the contract.

V. GOVERNING LAW

This contract and any modification, amendments, or alterations, shall be governed, construed, and enforced under the laws of Ohio.

VI. INTEGRATION AND MODIFICATION

This instrument, including Exhibit A, embodies the entire contract of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this contract shall supersede all previous communications, representations or contracts, either written or oral, between the parties to this contract. Also, this contract shall not be modified in any manner except by an instrument, in writing, executed by the parties to this contract.

VII. SEVERABILITY

If any term or provision of this contract or the application thereof to any person or circumstance shall, to any extent be held invalid or unenforceable, the remainder of this contract or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term and provision of this contract shall be valid and enforced to the fullest extent permitted by law.

VIII. TERMINATION

This contract may be terminated at any time for any reason by either party upon 30 days prior written notice delivered to the other party.

IX. NON-DISCRIMINATION

Hamilton County and the Village of Golf Manor certify that they are an equal opportunity employer and shall remain in compliance with state and federal civil rights and nondiscrimination laws and regulations including but not limited to Title VI, and Title VII of the Civil Rights Act of 1964 as amended, the Rehabilitation Act of 1973, the Americans with Disabilities Act, the Age Discrimination Act of 1975, the Age Discrimination in Employment Act, as amended, and the Ohio Civil Rights Law.

X. LIABILITY OF PARTIES

The Village of Golf Manor is self-funded or has liability insurance for the defense and payment of actionable legal claims for liability or loss which are the result of injury to or death of any person, damage to property (including property of Hamilton County) caused by the negligent acts or omissions, or negligent conduct of the Village of Golf Manor, to the extent permitted by law, in connection with the activities of this Agreement. Any claim the Village of Golf Manor is legally liable to pay, will be funded out of the Village of Golf Manor funds in accordance with the Ohio Revised Code.

Furthermore, each party to this Agreement agrees to be liable for the negligent acts or negligent omissions by or through itself, its employees and agents. Each party further agrees to defend itself

and themselves and pay any judgments and costs arising out of such negligent acts or omissions, and nothing in this Agreement shall impute or transfer any such liability from one to the other.

XI. RELATIONSHIP

The relationship between the parties is fully defined in ORC Section 307.15 (505.101).

XII. DISCLOSURE

The Village of Golf Manor hereby covenants that it has disclosed any information that it possesses about any business relationship or financial interest that it has with a county employee, employee's business, or any business relationship or financial interest that a county employee has with the Village of Golf Manor.

XIII. LEGAL ACTION

Any legal action brought pursuant to the contract will be filed in the courts located in Hamilton County, Ohio and Ohio law will apply.

XIV. PUBLIC RECORDS

This contract is a matter of public record under the laws of the State of Ohio. The Village of Golf Manor agrees to make copies of this contract promptly available to any requesting party.

XV. MEDIA RELATIONS, PUBLIC INFORMATION, AND OUTREACH

Although information about and generated under this contract may fall within the public domain, the Village of Golf Manor will not release information about or related to this contract to the general public or media verbally, in writing, or by any electronic means without prior approval from Hamilton County, unless the Village of Golf Manor is required to release requested information by law. Hamilton County reserves the right to announce to the general public and media: contract terms and conditions, scope of work under the contract, deliverables and results obtained under the contract, and the impact of contract activities. Except where approval has been granted in advance, the Village of Golf Manor will not seek to publicize and will not respond to unsolicited media queries requesting: announcement of contract award, contract terms and conditions, or contract scope of work. If contacted by the media about this contract, the Village of Golf Manor agrees to notify Hamilton County in lieu of responding immediately to media queries.

XVI. NO REPRESENTATIONS OR WARRANTIES

Hamilton County does not make any representations or warranties of any kind with respect to the subject matter of this contract, including, but not limited to, that the Property will meet the minimum bid or sell while posted on Hamilton County's internet website. Hamilton County reserves the right in its sole discretion to cancel any auction involving the Property.

XVII. SIGNATURES

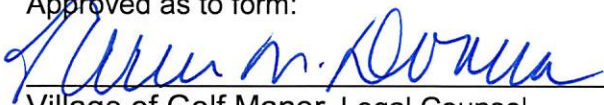
The Village of Golf Manor hereby acknowledges that the original copy of this contract must be signed and returned to by the Village of Golf Manor within ten (10) days of receipt of said contract for signature or this contract may be canceled and voided.

The terms of this contract are hereby agreed to by both parties, as shown by the signatures of representatives of each.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as of the day and year written above.

Village of Golf Manor

Approved as to form:



Village of Golf Manor. Legal Counsel

Board of County Commissioners
Hamilton County, Ohio

Purchasing Director
Hamilton County, Ohio

Approved as to form:

By: _____.

Prosecutor's Office
Hamilton County, Ohio

EXHIBIT A

General Terms and Conditions for the Sale of Unneeded, Obsolete or Unfit County Personal Property (the "Property") by Internet Auction

1. All auctions shall be conducted on a continuous basis through the Hamilton County, Ohio website which can be located at <http://www.hamilton-co.org/> or <http://www.hamiltoncountyohioauction.com/PS/>
2. All Property auctions will be conducted in such a manner that the highest bid for the Property shall prevail. However, the Board of County Commissioners, Hamilton County, Ohio (the "Board") reserves the right for its representative to cancel bids in an auction of an individual item or group of items if one or more of the following circumstances apply:
 - a. It is determined that an auction shall be canceled or terminated early,
 - b. A bidder requests permission to back out of a bid,
 - c. The identity of a bidder cannot be verified or
 - d. It is determined that a bidder is purchasing the Property for a use contrary to the health, welfare or safety of Hamilton County, Ohio or the general public.
3. **All Property auctions will accept bidding by proxy. If a bidder elects to utilize proxy bidding, the bidder must establish a maximum bid amount and permit the Internet auction system to incrementally increase the bidder's initial bid until the maximum bid amount is reached, if necessary.**
4. The number of days of bidding on the Property involved, as specified in *O.R.C. 307.12*, will be at least 15 days, including Saturdays, Sundays and legal holidays.
5. The Board reserves the right, at a later date, through its representative, to establish the minimum prices that may be accepted for any Property that is the subject of the Internet auction, the terms and conditions of any particular sale that may occur, including but not limited to requirements for pick up and/or delivery of the Property, method of payment, and payment of sales tax in accordance with applicable laws.
6. The information described in Paragraph 4 above will be provided on the Internet at the time of the auction itself, or will be provided before that time, upon request, if the Board or its representative has determined the terms and conditions.

7. **ANY PROPERTY LISTED AND SOLD BY INTERNET AUCTION SHALL BE ON AN "AS IS" AND "WHERE IS" BASIS.** REGARDING ANY PROPERTY WHICH IS LISTED OR PURCHASED BY INTERNET AUCTION, THE BOARD EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. THE BIDDER PURCHASES THE PROPERTY AT THEIR SOLE RISK.
8. **LIMITATION OF LIABILITY.** IN NO EVENT SHALL HAMILTON COUNTY, OHIO, ITS BOARD OF COUNTY COMMISSIONERS, ITS OFFICERS, EMPLOYEES OR AGENTS BE LIABLE TO A BIDDER OR ANY OTHER PERSON OR ENTITY FOR ANY CLAIM, DAMAGE OR LOSS WHATSOEVER, INCLUDING WITHOUT LIMITATION, DIRECT, SPECIAL, CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES ARISING OUT OF THE SALE OF THE PROPERTY OR THE USE OF THE PROPERTY, HOWEVER CAUSED, WHETHER FOR BREACH OF CONTRACT, TORT, NEGLIGENCE OR UNDER ANY OTHER LEGAL THEORY, WHETHER FORESEEABLE OR NOT.

ORDINANCE NO. 2020 - 13

**AN ORDINANCE TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES
AND OTHER EXPENDITURES OF THE VILLAGE OF GOLF MANOR
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020**

WHEREAS, Council previously did adopt Ordinance 2019-18 to appropriate funds for the fiscal year commencing January 1, 2020 and ending December 31, 2020; and

WHEREAS, Council previously did adopt Ordinances 2020-4, 2020-5, 2020-7, 2020-8, 2020-9, 2020-10 and 2020-11 to amend such appropriations for fiscal year 2020; and

WHEREAS, the Administration has recommended, and Council does desire, to amend such appropriations to closeout the 2020 fiscal year.

NOW THEREFORE, Be It Ordained by the Council of the Village of Golf Manor, Hamilton County, Ohio, that:

SECTION I. Effective immediately, in order to provide for the ongoing expenses and other expenditures of the Village of Golf Manor for fiscal Year 2020, the sums detailed on the attached schedule are hereby appropriated as if such schedule is fully set forth herein.

SECTION II. This Ordinance shall take effect the earliest opportunity as allowable by law.

PASSED this _____ day of _____, 2020.

Mayor Stefan C. Densmore

ATTEST:

Anna Gedeon, Assistant Clerk

APPROVED AS TO FORM:



Terrence M. Donnellon, Solicitor