

## Ron Hirth

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**From:** Ron Hirth  
**Sent:** Wednesday, December 9, 2020 10:43 AM  
**To:** Chris Campbell; Andy Lanser; Stefan Densmore; Matthew Boettcher; Terry Donnellon (tmd@donnellonlaw.com)  
**Subject:** Vacation Carry-over for 2020

The Fiscal Officer had advised the Finance Committee at their last meeting on November 23 that there was a likelihood of 5 employees having unused vacation hours in 2020 that would be in excess of the 120 allowable for carry-over into 2021. Council has previously approved an increase of carry-over up to 120 hours in RES 2020-9.

After further conversations, two employees remain in jeopardy of losing those hours.

Village Administration, along with the Solicitor, have agreed in consideration of extraordinary circumstances related to operations during the COVID – 19 pandemic, it is reasonable to allow these two employees to use those hours into 2021 as long as they are scheduled prior to December 31, 2020 in the Paycor app to be used no later than March 31, 2021. Chief Campbell will be communicating this authorization directly to the individuals effected.

We will be prepared to discuss this in any further detail needed at Monday night's Finance meeting at 6:30 PM.

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