

Special Council Meeting Minutes

Monday, October 26, 2020 – 7 PM • Virtual by Zoom

Item	Presented By:	Action	Topic	Report
Pledge of Allegiance & Roll Call for Quorum	Mayor Stefan Densmore			<p>The Village Council convened a Special meeting on Monday, October 26, 2020 at 7 PM by video conference with Mayor Stefan Densmore presiding. The Mayor previously called this meeting as a special meeting.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village's website and a similar Notice was sent to various media outlets.</p> <p>Roll call of Council Members: Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Pridonoff: Present Ms. Snyder: Present Mr. Van Harn: Present</p>
Set the Agenda & Adopt	Mayor Densmore	Review & Motion		<p>Motion to adopt the agenda by Ms. Snyder Second by Mr. Pridonoff All voted in favor.</p>
Persons Registered to Address Council	Resident/Visitor	3-minute time limit per speaker.	None	

Minutes to be Approved	Andy Lanser	Review & Motion	Previous meeting minutes.	Minutes for review and approval from October 12, 2020 Motion to adopt the minutes by Ms. Chaney Second by Mr. Van Harn Discussion: Mr. Donnellon asked for a correction as made in the final draft. All voted in favor as amended.
Departments/Committees				
LMFR Fire District Chief Report	Chief Terry Timmers	Report	Report	No report
Mayor	Mayor Densmore	Report & Announcements	Report	<ul style="list-style-type: none"> Mayor Densmore requested a moment of silence to reflect on the passing of Corporal Adam McMillan, of the Hamilton County Sheriff's Department. Corporal McMillan, is the brother of Officer Erin McMillan, a police officer for the Village of Golf Manor. In addition, Mayor Densmore requested that those in attendance also reflect upon and honor the memory of Charles Whitford III, the father of Golf Manor Police Officer Chad Whitford. The Village has received a "thank you" card from the family of former Police Chief Olvey's family who passed away. See Mayor's report attached to end of minutes <p>Motion to support Mayor's letter addressed to City of Cincinnati City Council in regard to traffic challenges shared by both the Village of Golf Manor and adjoining City of Cincinnati neighborhood by Mr. Van Harn Second by Ms. Snyder All members in favor.</p>
Village Administrator	Ron Hirth	Report	Report	<ul style="list-style-type: none"> COVID – 19 Protocols: As infections continue to increase in Hamilton County, as reported by the Mayor, as well as hospitalizations, we have reminded the staff to remain vigilant in using masks while in contact with others and sanitizing the building. In addition, we continue to follow guidelines issued by the Ohio Department of Health. The police and service departments continue to keep our supplies of cleaning supplies and PPE stocked. Project 47: No report.

				<ul style="list-style-type: none"> • Vera Ave Construction: Engineering continues. Portable speed humps were removed last week in preparation for the Winter months. Permanent speed humps will return next year during the road project. • Speed humps: Construction is complete. Painting and installation of signage will take place as weather permits this week. • New Security System: Anticipated to be online • Solicitor information requests: A reminder to Council members that correspondence with the Solicitor, especially by phone, must be requested through the 1) Administrator or 2) the Mayor per the Rules of Council as adopted in January. • Information requests: When Council members are asking for information from the Administration, i.e. records, tax information, policies from other municipalities, those requests should channel through your committee or through the committee chairs: Mr. Boettcher for financial records; Ms. Snyder for other information. This allows for each committee to act as a body and fosters discussion about pending projects. When requests are made for information from other municipalities, a chain-of-command should be followed, i.e. Administrator to Administrator. • Halloween on October 31: The GMPD will be on patrol during the standard hours of 6 – 8 PM on Saturday 10/31 for any residents who elect to participate in trick-or-treating. The Village asks that anyone out and about be vigilant about wearing masks and social distancing.
Fiscal Officer	Andy Lanser	Report	September 2020 Financial Packet Report	<p>See Fiscal Officer report attached to end of the minutes</p> <p>Motion to accept the financial report by Mr. Boettcher Second by Mr. Pridonoff All voted in favor.</p>
Police	Chief Chris Campbell	Report	Report	<ul style="list-style-type: none"> • Mr. Hirth reported for Chief Campbell this evening. The Chief is working to support the McMillan family. Chief Campbell has requested your prayers, for the family as well as for our Officer Erin McMillan. • Also remember Charles Whitford III, Lt. Chad Whitford's father. • September activity report: <ul style="list-style-type: none"> ○ 252 Calls for service ○ 27 incident reports • Local 12, WKRC has aired a story regarding the U.S. Marshal Task Force "Operation Autumn Hope," - an initiative to recover at-risk missing

				juveniles being supported by the GMPD. Golf Manor officers play an important part of supporting that initiative with their participation.
Second Roll Call for Quorum	Mr. Lanser			Second roll call of Council Members: Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Pridonoff: Present Ms. Snyder: Present Mr. Van Harn: Present
Solicitor	Terry Donnellon, Solicitor	Legislation & Discussion	ORD 2020 – 11: An Ordinance to Amend Appropriations for Current Expenses and other Expenditures of the Village of Golf Manor for the Fiscal Year Ending December 31, 2020	ORD 2020 – 11: For approval Motion to read by title only by Mr. Boettcher Second by Ms. Snyder All members voted in favor Motion to approve by Ms. Chaney Second by Mr. Pridonoff Discussion: None Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes Motion to suspend second and third readings by Mr. Kneipp Second by Ms. Chaney Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes

			<p>RES 2020 – 17: A Resolution Finding that Public Safety Personnel are Substantially Dedicated to Mitigating or Responding to the COVID-19 Public Health Emergency</p>	<p>ORD 2020 – 11 passes.</p> <p>RES 2020 – 17: For approval Motion to read by title only by Ms. Snyder Second by Ms. Chaney All members voted in favor</p> <p>Motion to approve by Ms. Chaney Second by Ms. Snyder Discussion: None</p> <p>Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES 2020 – 17 passes</p>
Executive Committee	Ashley Snyder	Report		Executive Committee did not meet this evening.
Education	Sharon Chaney	Report		No report
Non-Profit	Eric Pridonoff	Report		No report
Fire District Board Member Report	Roger Van Harn Andy Lanser	Report		<ul style="list-style-type: none"> LMFR Fire Board virtual meeting Wednesday, November 18, 2020 @ 6 PM. October 21, 2020 Board meeting and financial report are available in the Online Council Packet.
Planning Commission	Matt Boettcher	Report		<ul style="list-style-type: none"> They will be no Planning Commission meeting in November with no pending business scheduled. Next Planning Commission meeting scheduled for Monday, December 7, 2020 @ 6:30 PM pending any business.
Engagement	Danny Kneipp, Chair	Report		No report
Finance Committee	Matt Boettcher, Chair	Report		The Finance Committee met this evening at 6 M. The full minutes are here . Highlights:

				<ul style="list-style-type: none"> Initial concerns regarding declines in Village revenue as a result of the coordinated response to covid-19 appear not to be realized. The Village has seen modest increases in property tax revenue during FY20. In addition, at this time the Village is on track to meet FY19 income tax receipts. Village Administration will have FY21 appropriations for review for the next finance meeting scheduled for 11/23. Village Administration recommends no changes to Village provided employee HSA matching program.
Old Business				
New Business		Discussion		
Announcements				<ul style="list-style-type: none"> Next Council meeting scheduled for Monday, November 9, 2020 @ 7 PM Next Executive Committee meeting scheduled for Monday, November 9, 2020 @ 6 PM Future scheduled dates for Council and Committee meetings: <ul style="list-style-type: none"> Mon., November 23 - 7 PM (Appropriations for 2021) Mon., December 14 - 7 PM (if no pending business, we will cancel this meeting) Mon., January 11, 2021 @ 7 PM Mon., January 25, 2021 @ 7 PM
Executive Session			For Matters of Personnel & Compensation	<p>Motion to move to Executive Session by Mr. Pridonoff at 8:20 PM DST. Second by Mr. Van Harn</p> <p>Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>Motion to return to Regular Session by Ms. Snyder at 8:40 PM DST. Second by Mr. Kneipp All voted in favor.</p>

Adjourn				Motion to adjourn at 8:45 PM DST by Mr. Pridonoff Second by Mr. Van Harn All voted in favor.

_____ Date: _____
 Submitted by Andy Lanser, Fiscal Officer

_____ Date: _____
 Stefan Densmore, Mayor

_____ Date: _____
 Anna Gedeon, Asst. Clerk

Mayor's Report

Submitted October 26th, 2020, by Mayor Densmore Village of Golf Manor, OH

First off, I'd like everyone to please join us in honoring the memory of Corporal Adam McMillan of the Hamilton County Sheriff's Office who on Friday (10/23/2020) succumbed to injuries from an accident while on duty two weeks ago. Adam was a 19 year veteran of the Sheriff's Office, and an organ donor.

I've instructed Golf Manor administration to join with the law enforcement colleagues of Cpl. McMillan, and all public servants throughout Hamilton County who mourn his tragic loss while being forever thankful for his selfless commitment, dedication and service to others.

At the Sheriff's request, we offer prayers for all the deputies in his department and the families directly affected by this tragic loss. Adam is the brother of Officer Erin McMillan of our own Golf Manor Police Department, so we keep her specifically in our prayers as well.

We also honor the memory of Chuck Whitford, father of our own Lieutenant Chad Whitford, of the Golf Manor PD. Mr. Whitford passed away October 15th at the age of 74. We offer our prayers specifically for Chad, his wife Jill, and the rest of the Whitford family.

COVID Update: [Data numbers included in this portion of the report is provided by the Hamilton County Emergency Management & Homeland Security Agency Emergency Operations Center].

- This past Friday (10/23/2020) the State of Ohio reported the highest single day increase of COVID-19 cases, reporting 2,518 new cases, 9 of the 11 highest single day increases have occurred in the past 10 days.
- Homeland Security says cases are currently doubling in SW Ohio every 10-14 days.
- Adult medical-surgical bed utilization in Hamilton County has increased to 84% capacity. In Hamilton County adult critical care bed utilization has increased to 88% capacity.
- There are no plans currently to delay or cancel elective procedures in Hamilton County hospitals.
- The Health Collaborative and leaders from regional healthcare networks held a press conference this past Friday and stressed the importance of the members of the public taking personal measures to protect themselves and help keep case numbers and hospitalizations low.

- Governor DeWine was asked on Friday about the possibility of a new “Stay at Home” order and responded that this is potentially in the hands of Ohioans, reiterating that we need to be careful about the events we attend, keep our guard up, and keep taking personal measures to slow the spread, such as mask wearing. He says the failure to do these things is what has led to the current dramatic spike in Statewide cases.
- Deer Park Jr. and Sr. High Schools will be transitioning to remote learning effective immediately through 11/6/2020 due to active spread of COVID-19 within the buildings.
- Cincinnati Waldorf grade school is quarantining for 10 days following a student testing positive there. If the quarantine goes well they plan to return to in person on Monday 11/2.
- Hoxworth Blood Center has seen an increase in need for blood donations and plasma. It's noted that individuals that have recovered from COVID-19 can still donate. Plasma from former COVID-19 patients has been used as an experimental treatment for COVID-19 patients.
- Governor DeWine and leaders from the Ohio legislature announced a new COVID-19 relief package that utilizes \$429.5M in State CARES Act funding to provide grants in six focus areas:
 - \$37.5M in assistance to bars and restaurants,
 - \$45M in assistance to non-profits and the arts,
 - \$50M for assistance with rent, mortgage, water and sewer services,
 - \$62M in assistance to rural and critical access hospitals,
 - \$100M in assistance to higher education, and
 - \$125M in small business assistance.
- The Governor is encouraging the State Controlling Board to approve this new relief package on Monday (today). Within this package, they'll provide up to \$10,000 to businesses that employ less than 25 employees and will help at minimum 50 businesses from each of Ohio's 88 counties. Applications will open on November 2 at www.businesshelp.ohio.gov

Mayor's Halloween Recommendations: Lots of children and adults are looking forward to the Halloween festivities this weekend-- let's continue to promote the safety precautions passed down from our local and State health authorities:

- Social distance between family groups
- Wear masks under costume masks
- Respect homes not participating (don't knock on doors where the lights are out)
- What we'll be doing at our house, for the 1st three days after Halloween, is limiting the candy consumption of our kids to the number that we can clean off with a clorox-type wipes. This is actually recommended by the Hamilton County

Health Department, for at least the first 72 hours after Halloween. It's my recommendation to follow this guideline just to be safe. While most kids are not high risk if they get COVID-19, most kids are super spreaders wherever they go-- I know as a parent it's really hard to get kids to do anything in a sanitary way.

Election Preparation

- **Safety Procedures:** I want to share the safety procedures in place for those that wish to vote in person here at the municipal building on election day in Golf Manor. The safety procedures are being implemented by the Hamilton County Board of Elections. Voting booths will be sanitized between each voter, and we will have hand sanitizer and masks for voters. People who plan to vote in person on Nov. 3 will be required to wear a mask at all times, according to Gwen McFarlin, chair of Hamilton County Board of Elections.
- **Unity of the Village:** Everyone on Council (I'm sure) is aware that we have Issue 10 on the ballot. I think it is important that no matter the outcome, we look at this as an opportunity to make the Village stronger and not divide us. I'm already engaged in planning some efforts to do that, and hope the Council will join me in seeking ways we can unify the village, both now and following these two possible scenarios after the election:
 1. If Issue 10 passes... It will then be Council's responsibility to create the Commission referenced in the legislation. The referendum petition stayed this process of creating that commission (it is not that we did not finish the task, but could not finish the task until the referendum was resolved). Appointing the Commission is the next step in the process and is an opportunity to reinforce inclusivity and reinforce that our Village is a welcoming community. One of the ways to do this is to make sure that we have residents on the Commission who may have had reservations about, or even opposed the Ordinance. This will be at the discretion of council, but something I will be advocating for under this 1st scenario.
 2. If Issue 10 doesn't pass... I will urge council to listen to what the residents of the Village have determined, and to direct attention to what, if any, next steps we should take to keep Golf Manor a welcoming community. The bottom line is that no matter the outcome of the election, it is important that we as elected officials serve as a force for village unity.

Administrative Policy Updates: There are a couple of policy issues I want to address next:

- **New Policy/Procedure for requests of tax information--** Details of this will be in the Administrator's report. I approved of a new procedure for requests of tax information about residents. The policy insures the maintenance of privacy required under Federal and State law.

- **Council Members wishing to Consult with the Village Solicitor** This is a procedural reminder for council members to consult with the Village Administrator or the Mayor, prior to reaching out to the Village Solicitor outside of Council meetings. Our legal counsel is paid by the hour, and we put into place a couple years ago a procedure to prevent duplication of questions to the Solicitor and to make sure that the questions we are asking him are literally legal uses of his time (e.g. the funds that pay the solicitor come from the community, so we legally have to make sure that any time we are paying him for has a benefit for the community). As a new council member I often had questions outside of our Council meetings, so don't take it personally if you get a personal reminder about this. So this is the reminder to Council, and to your constituents should they have questions through you to the Solicitor, to bring those questions to the administrator or myself first.

Traffic Safety Update

- **Speed Humps.** I'm sure everyone has noticed the new speed humps in the village. I've been an advocate for these since I first joined council, and am so happy that we have them now. I've been driving around the village inspecting each one just for the pleasure of the experience of driving over them. I want to thank our administration and financial team for figuring out how to do it, and our council for unanimously approving the bid to get the work done. I want to reiterate the words of Councilwoman Chaney who pointed out in an email this past week that it was our village administrator, Ron Hirth, and Anna Gedeon who laid the village budget foundations that ultimately created the surpluses that made a project like this possible. So thank you Ron and Anna.
- **Additional Court Report.** I met with Chief Campbell, working on a framework for a report, accompanying the Mayor's Court Report, to include more detail about runs that our Police Department is doing each month in the village (in a way that doesn't violate anyone's privacy). For instance the number of traffic stops, parking citations, litter citations-- previously this data has not been part of the Police Report to Council. The Chief and I will figure out what makes sense to include category wise to hopefully answer questions for Council about the department's activities in the village -- more than just in terms of financial numbers currently in the Court Report. The Chief and I agreed that this can be a very helpful communication tool from the Police Department to the council.
- **Support & Solidarity with our Neighbor Pleasant Ridge.** There was a traffic fatality on Langdon Farm Rd this past week. Reports say the driver who was killed was hit by a driver coming the opposite direction who crossed the centerline. Cincinnati Police say excessive speed and impairment do not appear to have played a role in the crash. But despite this, the tragedy has brought a lot of attention to safety improvements that could be made along that road. I want to thank Councilman Van Harn for coming to me with his ideas of how we might as a village reach out in support and solidarity with Pleasant Ridge following this accident. Among the ideas presented to me, it has been brought to

my attention the efforts on Cincinnati City Council to address these safety concerns. I'm drafting a letter to Mayor Cranley and the City Administrator, along with our village administrator, Ron Hirth, to express the importance of addressing the safety concerns along Langdon Farm, and our desire to help in any way we can. I'm thankful for the unanimous support from council for these efforts (expressed via motion) and will mention this support in the letter.