

Special Council Meeting Minutes

Monday, September 14, 2020 – 7 PM • Virtual by Zoom

Item	Presented By:	Action	Topic	Report
Pledge of Allegiance & Roll Call for Quorum	Mayor Stefan Densmore			<p>The Village Council convened a Special meeting on Monday, September 14, 2020 at 7 PM by video conference with Vice Mayor Matt Boettcher presiding. The Mayor had earlier called this meeting as a special meeting.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency. As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village's website and a similar Notice was sent to various media outlets.</p> <p>Roll call of Council Members: Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Pridonoff: Present Ms. Snyder: Present Mr. Van Harn: Not Present</p> <p>Motion to excuse Mr. Van Harn by Mr. Pridonoff Second by Ms. Snyder All members in favor</p> <p>Mr. Van Harn arrived at 7:15 pm.</p>

Set the Agenda & Adopt	Mayor Densmore	Review & Motion		Motion to adopt the Agenda by Mr. Pridonoff Second by Ms. Chaney All in favor.
Persons Registered to Address Council	Resident/Visitor	3-minute time limit per speaker.	None	
Minutes to be Approved	Andy Lanser	Review & Motion	Previous meeting minutes.	<p>Minutes for Council meetings conducted after COVID – 19 executive orders were withheld for approval in anticipation of action taking place at the next in-person meeting. In consideration that Council continues to meet virtually, minutes from March 11 through August 17 will be reviewed and considered for approval at this meeting.</p> <p>Motion to approve Council minutes for the Council meetings listed by Mr. Boettcher</p> <p>Group 1: March 11, 2020 - Council Meeting March 23, 2020 - Special Council Meeting April 15, 2020 - Special Council Meeting April 27, 2020 - Special Council Meeting</p> <p>August 17, 2020 - Special Council Meeting</p> <p>Second by Mr. Pridonoff All members voted in favor.</p>
Departments/Committees				
Mayor	Mayor Densmore	Report & Announcements	Report	<ul style="list-style-type: none"> Mayor Densmore was unable to attend tonight's Council meeting.
Village Administrator	Ron Hirth	Report		<ul style="list-style-type: none"> Road Projects - 5 – Year Plan: <ul style="list-style-type: none"> 2021 Vera Corridor Road Project The following action is in progress moving this project forward: <ul style="list-style-type: none"> Elbrook from Losantiville to Amberley Corp. line, all of Vera Ave., and the West Vera service drive.

				<ul style="list-style-type: none"> ▪ Funding approved. Agreement with OPWC is being reviewed and Council will be asked to approve on September 29. ▪ Engineering has started. ▪ Project bid projected for November 2020. ▪ Projected start in late 2020 or early 2021, weather pending. ▪ Approximately 8 months to completion from start. ▪ Project includes water main replacement, all new “box” curbs, driveway apron replacement, and new street surface. A program will be available for residents to replace sections of sidewalk. <ul style="list-style-type: none"> ○ 2022: Funding Application for Wiehe & Elbrook – Applications are being prepared by the road engineer to apply for funding of both projects in 2022. ○ 2023 -25: Englewood/Canterbury/Hammel – Depending on GCWW water main replacement plans, some combination of the 3 streets that is affordable and makes sense will be scheduled. <ul style="list-style-type: none"> • Water works projects: The Village will coordinate with our road engineer, JMA, and the Greater Cincinnati Water Works to facilitate water main replacement during our road projects. This approach will ensure minimal disruption for our residents. • Speed Hump Project & Funding Approval: Bids have been received for our traffic calming pavement project to begin this Fall. We are seeking funding approval from Council during the Solicitor’s report. • Speed Sign Purchase & Deployment: We will have ordered two additional electronic speed signs to be installed on Bremont and Losantivile travelling east. • COVID Grants & Projects: Two grant sources are available for COVID relief funding through Hamilton County and through the CARES Act. We have been able to fund several initiatives and are looking at others. Under the County funds we have either funded or committed the following COVID related projects:
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				<ul style="list-style-type: none"> ○ Reimbursement for COVID related PD overtime. ○ Purchase of PPE and cleaning supplies for the PD , maintenance and administration. ○ Replacement of the concrete at the back door of the Hall (in progress) to facilitate mobility access for meetings, election day, etc. ○ Replacement if building security system to allow remote access and expand touchless access system. ○ Purchase of technology to facilitate online meetings including software, hardware, cameras, etc. ○ Purchase of furniture that is antimicrobial and easy to clean. <p>Under CARES Act funding, we are applying for replacement of the playground equipment in Volunteer Park with equipment with anti-microbial properties allowing for more complete sanitation.</p> <ul style="list-style-type: none"> ● Minimum Wage – Recommendation to raise the Village minimum wage to \$15/hour. This will facilitate retention of current employees and allow for recruitment of new candidates particularly in the Maintenance Department. We will continue to manage individual salaries through the salary ranges approved by Council in 2019. <p>Motion to endorse by Mr. Pridonoff Second by Mr. Kneipp All members voted in favor</p> <ul style="list-style-type: none"> ● Donated computers – Ms. Chaney had received 10 laptop computers from Kroger in 2015 to be used by the Village. Two were used and refurbished at what turned out to be a high cost. The technology is outdated now and even after refurbishment, they can't keep up with needs of the Village. We are making a recommendation to donate them to a school for use in an elementary school. <p>Motion to recommend donation of computers to school for further use by Ms. Chaney Second by Mr. Van Harn All members voted in favor.</p>
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				<ul style="list-style-type: none"> Halloween: Since the beginning of the COVID – 19 pandemics back in March, the Village of Golf Manor has remained vigilant in maintaining our high levels of service for our residents and businesses while making every effort to protect the health and safety of our employees, particularly the first responders. <p>Our philosophy throughout has been to remain compliant and carry out the recommendations coming from the Ohio Department of Health and Governor Mike DeWine. In these considerations we have made every effort to create an environment where we do not encourage people to congregate for anything other than the most essential business of the Village while our Administration continues day-to-day operations.</p> <p>The Halloween holiday is coming up and we recognize that this is an important time for families and children to come together and connect with others in their neighborhood, as well as have some spooky fun in the dark.</p> <p>However, this year, in the spirit of how we have successfully managed COVID, the Village will neither endorse or encourage Halloween activities on October 31.</p> <p>While the Village is not encouraging trick-or-treat as we would have in the past, we will not prohibit individuals from celebrating Halloween in whatever way they are accustomed. We will still require, per State mandate, that face masks be worn and social distancing of a minimum of 6 – ft. be observed at all times per Ohio Department of Health rules.</p> <ul style="list-style-type: none"> Project 47: As previously reported to Council, Project 47 is our initiative to evaluate our current membership in the Little Miami Fire District (“LMFR”) and long-term sustainability of Fire and EMS/Paramedic Services in the Village. The Project Task Force consists of the Village Administrator, Ron Hirth, Assistant Administrator, Andy Lanser, Solicitor, Terry Donnellon, and the LMFR Assistant Chief of Member Services, Jim Puthoff. The Task Force is working closely to examine the options for the Village with the goal to make a recommendation to Council within the
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				<p>next few months to reform our service delivery model. The Task Force meets regularly and continues to communicate and to seek input from the Mayor and Vice-Mayor.</p> <p><i>Why was Project 47 Task Force formed?</i> Golf Manor joined the LMFR District in January 2018 after being asked by the District Board in 2015 to merge with them. The idea of combining into a single Fire District with Columbia Township, Fairfax and Newtown was delayed when Newtown elected to withdraw from the District and their role was wound down. During that time, the District Board commissioned a feasibility study with Management Partners to evaluate the financial stability of the District and the long-term sustainability of the District if Golf Manor should join as a Member. In that feasibility study it was recommended that Golf Manor be asked to join the District, and there were other recommendations concerning operations within the District.</p> <p>An agreement was reached in October 2017 for the Golf Manor Fire Department operations to be merged into the existing LMFR District starting January 2018. The remaining District Members at that time were Fairfax and a portion of Columbia Township.</p> <p>Golf Manor brought to the merger over \$1,000,000 in equipment/assets, two revenue generating contracts with the Ridge Fire District of Columbia Township and Amberley Village, as well as a professional staff of highly trained personnel. Golf Manor offered the use of our Firehouse for \$1.00 per year and the cost of utilities and insurance. The merger was approved unanimously by the LMFR Board and Golf Manor Village Council.</p> <p>Over the past few years, the Ridge Fire District contract was renewed for a limited period of time, and the District Board undertook negotiations with Amberley Village to extend their contract. Those negotiations failed and Amberley pulled away from the District and joined under contract with the City of Reading.</p> <p>Shortly thereafter, the District partners insisted that Golf Manor leave the District or that the District would need to dissolve. In their opinion, the District was not financially sustainable with Golf</p>
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				<p>Manor as a Member. The Membership Agreement with the District required mediation through the Ohio Supreme Court Conflict Resolution Service prior to any Member withdrawing. Golf Manor requested that mediation be initiated to guide the parties in making their final decision. As part of the mediation process, all parties signed a Confidentiality Agreement and reinforced that Confidentiality Agreement repeatedly throughout the process. Golf Manor believes it is important to respect that confidentiality, so we have not responded to numerous rumors which have been running through the communities concerning Golf Manor, Golf Manor's future and the future of the District.</p> <p>What we can tell you is that we are looking diligently for alternate service. Golf Manor, however, remains a part of the District until by statute Council votes to withdraw. That vote has not occurred and will not occur until Council is comfortable that a sustainable financial model is in place to support the Village.</p> <p>We value our long-term relationship with our neighbors in Ridgewood within the Ridge Fire District, and we want to be sure they also continue to receive timely professional services if Golf Manor leaves the District. We do not control the contract for service as the agreement for services is between Columbia Township and the Little Miami Fire District. In searching for a new partnership, we will weigh the needs of the Ridge District, but we do not and cannot control that outcome. Our priority is to offer continuing superior services at the best cost for our residents, businesses and contract partners.</p> <p>This is the focus of Project 47. To the extent we can, we will answer questions about the specifics of our search, but we ask everyone, including our current District partners, to respect the promise of confidentiality.</p>
Fiscal Officer/Asst. Admin	Andy Lanser	Report	Report	<ul style="list-style-type: none"> • August 2020 Financial Packet • For the month of August, the Village had an adjusted bank balance of \$2,345,953.13. Of this \$2,141,102.70 can be found in the

				<p>Village's primary checking account. The majority of this amount rests in the Village's several "road and street" restricted funds.</p> <ul style="list-style-type: none"> • In August there were 84 payments cleared in the amount of \$189,642.93. • Village receipts totaled \$221,573.50. • General Fund revenue for the month was \$136,565.22. Of this \$78,917.86 was from income tax receipts. This figure is significantly over forecasts provided to the Village from RITA and the Village is on track to meet budgeted revenue forecasts for income tax. • Village has spent 60% of appropriations through August FY20. For the month the Village has spent \$134,026.77 which is nearly identical to the spending level from August FY19. • Total appropriation spend for FY20 remains approximately \$86,000 less than the amount from the same period in FY19. <p>Motion to accept the August Financial Report by Mr. Boettcher Second by Mr. Pridonoff All members in favor</p>
			Appropriation Adjustment	<ul style="list-style-type: none"> • The Village has received an additional \$23,443.29 from the State of Ohio for Covid-19 expenses. The Village has several items and projects planned that require this funding. In order to use it however, Village revenue and appropriations must be adjusted to account for the additional funds. The revenue will be accounted for in fund account #2151.
			Charlie Weghorn	<ul style="list-style-type: none"> • Charlie Weghorn was a long-time employee of the Village's/Little Miami Fire Department, as well as an employee of the Village's Service Department. Recently Mr. Weghorn has resigned from employment with the Village. Mr. Lanser thanked Mr. Weghorn for his several years of service to the Village.
			Leaf Collection	<ul style="list-style-type: none"> • As a target community for the Hamilton County Solid Waste and Recycling District for 2020, part of the goal of the Village's participation in the program was to find solutions to enable the Service Department's leaf collection activities more efficient. A potential solution was identified through a partnership with Amberley Village. However, upon further consideration by

				Amberley Village Administration it was determined that this partnership would not be feasible. Village Administration will continue to identify potential solutions to the leaf collection service.
Police	Chief Chris Campbell	Report	Mayor's Court Report	<ul style="list-style-type: none"> • August Mayor's Court Report <p>Total to Village: \$2,589 Total to the State \$465.50 Other \$10.50 Total Revenue: \$3,065</p> <p>Motion to accept the Mayor's Court report by Mr. Pridonoff Second by Ms. Chaney All in members voted in favor.</p> <p>For the month of august, department responded to 359 calls for service, and took 20 incident reports.</p> <p>Golf Manor PD and Amberley PD are working a joint detail for the Cincinnati Hebrew Day School system.</p>
LMFR Fire District Chief Report	Chief Terry Timmers	Report	Report	<ul style="list-style-type: none"> • On Wednesday the Fire District will be swearing in the newest FT FF/Paramedic.
Second Roll Call for Quorum	Mr. Lanser			<p>Roll call of Council Members:</p> <p>Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Pridonoff: Present Ms. Snyder: Present Mr. Van Harn: Present</p>

[illegible]

				<p>Motion select Mr. Pridonoff to Pro Tem by Ms. Snyder Second by Ms. Chaney All members in favor</p> <p>Motion to approve by Mr. Van Harn Second by Ms. Chaney Discussion: This loan was secured at a favorable 2.9% interest rate to be paid over 3 years.</p> <p>Roll call: Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p> <p>RES 2020 – 12: A Resolution Accepting a Bid and Authorizing the Village Administrator to Enter into a Contract with J.K Meurer Corp. for the Installation of Traffic Calming Pavement</p> <p>RES 2020 – 12: For Approval Motion to read by title only by Mr. Boettcher Second by Mr. Pridonoff All members in favor</p> <p>Motion to approve by Mr. Boettcher Second by Mr. Pridonoff Discussion:</p> <p>Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Pridonoff: Yes Ms. Snyder: Yes Mr. Van Harn: Yes</p>
Executive Committee	Ashley Snyder	Report		The Executive Committee did not meet this evening.
Education	Sharon Chaney	Report		<ul style="list-style-type: none"> There was a board meeting scheduled for 9/14/2020 where the CPS superintendent will be announcing her decision regarding the status of future in-person classes within in the School District. If it

				<p>is decided that in-person classes will resume, PRM will be ready to go.</p> <ul style="list-style-type: none"> • PRM has distributed over 600 laptops to students. • The Building Manager for Cincinnati Hebrew Day School is retiring after 7 years with the School. He is widely respected by staff and Administration of the school and will be missed.
Non-Profit	Eric Pridonoff	Report		No report.
Fire District Board Member Report	Roger Van Harn Andy Lanser	Report		<ul style="list-style-type: none"> • LMFR Fire Board virtual meeting Wednesday, September 16, 2020 - 6 PM.
Planning Commission	Matt Boettcher	Report		<ul style="list-style-type: none"> • Next Planning Commission meeting scheduled for Monday, October 5, 2020 at 6:30 PM. Pending any business. • Report on matter at 6258 Elbrook
Engagement	Danny Kneipp, Chair	Report		No report
Finance Committee	Matt Boettcher, Chair	Report		<p>Finance met this evening. Here are the highlights:</p> <ul style="list-style-type: none"> • Village Administration has been working with Mayor Densmore in an attempt to determine whether the Village had sufficient funding to increase the minimum wage for Village employment to \$15/hr. It has been determined that the Village can. Presently, this adjustment will affect only two Service Department employees. • As part of the year end closing process the Clerk's office has issued contact information request to Village employees. Each employee is asked to update their primary contact information and return the form to the Clerk's office. • In addition, the Clerk's office is examining outstanding purchase orders and requisitions in order to close out the ones no longer necessary.
Old Business				
New Business		Discussion		

Announcements				<ul style="list-style-type: none"> • Next Council meeting scheduled for Tuesday, September 29, 2020. • Review and confirm dates for remaining Council and Committee meetings for 2020: <ul style="list-style-type: none"> ○ Tues. September 29 - 7 PM (moved to Tues due to Yom Kippur) ○ Mon. October 12 - 7 PM ○ Mon. October 26 - 7 PM ○ Mon. November 9 - 7 PM ○ Mon. November 23 - 7 PM (Appropriations for 2021) ○ Mon. December 14 - 7 PM (if no pending business, we will cancel this meeting)
Executive Session			For Matters of Personnel & Compensation	<p>Motion to enter into Executive Session for matters of personal and compensation by Mr. Pridonoff Second by Ms. Chaney All voted in favor.</p> <p>Motion to return to regular session by Mr. Boattcher Second by Ms. Chaney All voted in favor.</p>
Adjourn				<p>Motion to adjourn at 9:05 PM DST by Mr. Pridonoff Second by Ms. Chaney All voted in favor.</p>

Submitted by Andy Lanser, Fiscal Officer

Date: _____

Stefan Densmore, Mayor

Date: _____

Anna Gedeon, Asst. Clerk

Date: _____