

ORDINANCE NO. 2019 - 1

AN ORDINANCE AMENDING SECTION 123.06 *PETTY CASH FUNDS*

WHEREAS, Section 123.06 of the Code of Ordinances establishes multiple Petty Cash Funds, some of which are no longer required; and

WHEREAS, to update Section 123.06 to properly reflect the operations of the Village, Council does desire to amend this Code Section establishing a single Petty Cash Fund to be administered jointly by the Village Administrator and Village Fiscal Officer.

NOW THEREFORE, Be It Ordained by the Council of the Village of Golf Manor, Hamilton County, Ohio, that:

SECTION I. Existing Section 123.06 of the Code of Ordinances is hereby repealed and in its place the following shall be adopted:

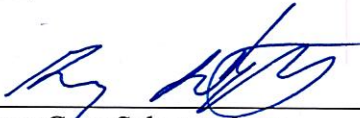
§ 123.06 Petty Cash Fund

- (a) There is hereby created a single Petty Cash Fund in the amount of Two Hundred Dollars (\$200) to meet the petty cash needs of the Administration in the day-to-day operations of the Village.
- (b) Such Petty Cash Fund shall be managed by the Village Administrator and the Village Fiscal Officer, each of whom is authorized to draw funds from such account and to properly document the withdrawal of such funds from this account. No less than annually, the Village Administrator and the Village Fiscal Officer shall prepare a joint accounting for such Fund, a copy of which shall be presented to the Finance Committee of the Village Council. As necessary from time to time, the Fund shall be replenished to maintain the total operating funds of Two Hundred Dollars (\$200).
- (c) The Village Fiscal Officer is hereby authorized to pay the appropriate warrant to this Fund and to terminate the prior Petty Cash Funds established for the Tax Commissioner's office, the Building Inspector's office, and the Clerk-Treasurer for the designated operations of the swimming pool.

SECTION II. All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed.

SECTION III. This Ordinance shall take effect the earliest opportunity as allowable by law.

PASSED this 25th day of February, 2019.



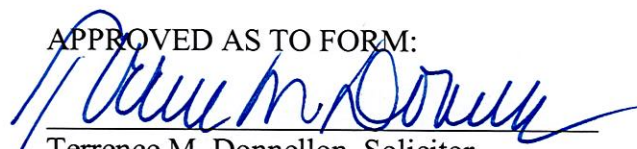
Mayor Greg Schwartzberg

ATTEST:



Anna Gedeon, Assistant Clerk

APPROVED AS TO FORM:



Terrence M. Donnellon, Solicitor