



The Village of

Golf Manor OHIO

6450 Wiehe Road • Golf Manor, OH 45237 • 513-531-7491 • www.golfmanoroh.gov

Building Permits

The Village of Golf Manor contracts with the National Inspection Corporation (NIC) for all residential and commercial properties for plan examination, building permits, electrical permits and on-site inspections. The Hamilton County Board of Health is under contract to perform plumbing inspections.

The Village reviews all applications and plans for residential and commercial construction, repairs, and alterations within the Village limits and issues the necessary permits for such work. After a permit has been issued, the department makes the necessary on-site inspections as the work progresses.

A Golf Manor building permit is required for exterior work and interior remodeling projects involving projects or structural changes such as:

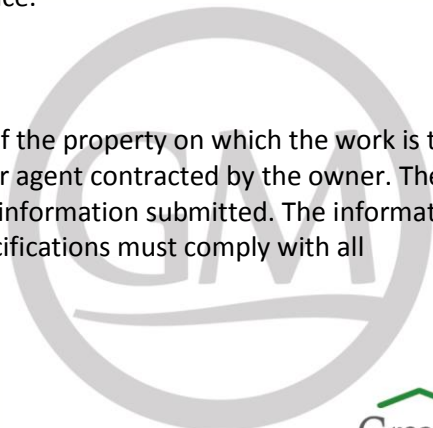
- New dwelling
- Home additions (including sheds & garages over 200 sq ft.)
- Electrical wiring
- Plumbing
- Alteration and fire repair
- Movement of structures
- Accessory structures (sheds & garages under 200 sq ft.)
- Enlargements of structures
- Heating and cooling additions or replacements
- Decks, handicap ramps and ramps without roofs
- Pools (in-ground or above ground)
- Retaining walls
- Wrecking

Fence construction does not require a building permit but must meet the zoning requirements of the Village. A permit is not required for general maintenance items such as painting, wall papering, carpeting, landscaping, driveways, roof shingle replacement, etc.

If you are in doubt as to whether or not you may need a permit, contact the Building Department (NIC) at 888-433-4642. Permit fees are subject to change without notice.

RESIDENTIAL BUILDING PERMIT APPLICATION PROCEDURE

An application for a building permit may be filed by the owner of the property on which the work is to be performed, or by the project architect, engineer, or any other agent contracted by the owner. The owner and the applicant share the responsibility for any and all information submitted. The information submitted with the application in the form of drawings and specifications must comply with all applicable building codes and ordinances.



Submit the application with three sets of drawings, and pay the upfront permit fee, to the Village administration office at 6450 Wiehe Road. When drawings and application are reviewed and accepted (within a few days), the applicant will be notified to pick up the permit.

Work must begin within six (6) months and must be completed within one (1) year of the permit issue date. One renewal will be permitted upon request at a cost of one-half (1/2) of the original permit fee. This extension will be good for an addition six (6) months from the original permit issue date.

BUILDING DEPARTMENT CONTACT NUMBERS

Property Maintenance Complaints	513-745-0370
Property Inspection	513-745-0370
Building Applications, Permits & Information for Residential & Commercial Property	888-433-4642
Electrical Permits (Residential & Commercial)	888-433-4642
Plumbing Permits & Information	513-946-7800
Zoning Issues/Questions	513-531-7418

BUILDING PERMIT FEES

The Village of Golf Manor has adopted the Hamilton County, OH Department of Building Inspections Schedule of Fees. Confirm current fees by calling 888-433-4642.

